NIZAM’S INSTITUTE OF MEDICAL SCIENCES
(A University Established Under the State Act)
PUNJAGUTTA, HYDERABAD-500 082(TELANGANA)

NIMSET-MPT-2014
Prospectus for admission into
Master of Physiotherapy course for the year 2014

Website: www.nims.edu.in
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### At A Glance

#### IMPORTANT DATES

<table>
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<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Availability of application on website</td>
<td>16-09-2014</td>
</tr>
<tr>
<td>Last date for submission of application (hard copy)</td>
<td>30-09-2014</td>
</tr>
<tr>
<td>Issue of Hall Tickets for eligible candidates through e-mail</td>
<td>15-10-2014</td>
</tr>
<tr>
<td>Date of entrance examination (Venue as indicated in the Hall Ticket)</td>
<td>17-10-2014</td>
</tr>
<tr>
<td>Display of provisional results</td>
<td>20-10-2014</td>
</tr>
<tr>
<td>Deadline for manual re-evaluation of OMR answer sheet</td>
<td>21-10-2014</td>
</tr>
<tr>
<td>Display of Merit list</td>
<td>22-10-2014</td>
</tr>
<tr>
<td>Date of counselling</td>
<td>at 10.00 AM of 28-10-2014</td>
</tr>
<tr>
<td>Date of admission, payment of fee and submission of original certificates and bond</td>
<td>29-10-2014</td>
</tr>
<tr>
<td>Commencement of classes</td>
<td>05-11-2014</td>
</tr>
<tr>
<td>Closure of admissions</td>
<td>05-01-2015 (04-01-2015 is being Sunday)</td>
</tr>
</tbody>
</table>

**PLEASE NOTE:**

Display of above list, where applicable, shall be made available on NIMS notice board and website [www.nims.edu.in](http://www.nims.edu.in)

- NO INDIVIDUAL CORRESPONDENCE WILL BE MADE FOR SELECTION/ADMISSION. CANDIDATES ARE REQUESTED TO FOLLOW THE INSTRUCTIONS/INFORMATION DISPLAYED AT NIMS NOTICE BOARD/WEBSITE [www.nims.edu.in](http://www.nims.edu.in) AS PER THE ABOVE SCHEDULED PROGRAMME.

- IN CASE OF INSUFFICIENT NUMBER OF CANDIDATES, NIMS RESERVES RIGHT TO CANCEL THE ADMISSIONS
I. Introduction

Nizam’s Institute of Medical Sciences is a State-wide University as declared by the Presidential Order 1974. The admission to the course shall be regulated as per A.P. Educational Institutions (Regulation of Admission) Order, 1974 as issued in G.O.P.No.646 dated 10th July, 1979 of Education (W) Department of Government of Andhra Pradesh and as amended from time to time.

II. Notification

Applications are invited from eligible candidates as per Part XI, clause 96 of bill No.8 of 2014, The A.P. Reorganisation Bill, 2014 for admission into Master of Physiotherapy course for the year 2014.

III. Specialty, Number of Seats and Duration of Course

<table>
<thead>
<tr>
<th>Sl</th>
<th>Specialty</th>
<th>Number of Seats</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>MPT – Musculoskeletal Sciences</td>
<td>5</td>
<td>2 years</td>
</tr>
<tr>
<td>2</td>
<td>MPT – Cardiovascular &amp; Pulmonary Sciences</td>
<td>5</td>
<td>2 years</td>
</tr>
<tr>
<td>3</td>
<td>MPT - Neurosciences</td>
<td>5</td>
<td>2 years</td>
</tr>
</tbody>
</table>

**NOTE:** One seat is reserved for in-service candidate of NIMS who satisfies the requisite qualifications and qualifies himself/herself in entrance examination. This reservation shall be on horizontal basis.

IV. Prior Qualification required

a) Candidate holding a Bachelor degree in Physiotherapy from a recognized University and completed/shall be completing 6 months internship by 30-09-2014 in India or a Foreign University with at least 10+2+4 years of educational pattern and a minimum of 6 months internship.

b) However, since 4 years course and 6 months Internship did not exist before 1998, candidates who have qualified and completed the internship before 31st December 1998 shall be eligible for this course if they have at least 10+2+3 years of educational pattern and 6 months of internship. Deadline for completion of internship is 30th September, 2014.

c) The candidates who have already registered for any degree or studying regular course and applying for admission to another course in NIMS, shall resign such training course in the Institute duly fulfilling the conditions of the
bond and failure to do so, their applications for admission to the other course will be rejected.

V. **Age**

The minimum age for admission shall be 22 years completed as on 31-12-2014 and should not be more than 35 years as on 31-12-2014. Upper age limit is relaxable by 3 years in the case of SC and ST candidates. For in-service (NIMS) candidates, the age limit is not applicable.

VI. **Statutory Reservations**

a) Rule of reservation for Scheduled Castes, Scheduled Tribes and Backward Classes (A, B, C, D and E) shall be applied as per 100 points roster (Rule 22 of A.P. State and Subordinate Service Rules, 1996). The Roster points from 31 to 45 shall be filled for this year (2014).

b) BC-E reservation: There shall be 4% reservation under BC-E as per memo No.19392/A2/2007-1 dated 29-11-2007. The BC-E certificate based on G.O.Ms.No.23, Backward classes welfare (C2), dated 7th July 2007 should be obtained from Mandal Revenue Officer/Tahsildar on or after 7th July 2007. Admission under BC-E category is subject to condition of further orders issued either by the Government of Telangana/Andhra Pradesh or Hon’ble High Court of Judicature at Hyderabad for the States of Telangana and Andhra Pradesh or Hon’ble Supreme Court of India.

c) The statutory reservations shall be followed by taking the total number of seats in all specialties.

**Note:**

i. The seats reserved for Scheduled Tribes shall be made available to Scheduled Castes and Vice-versa, if qualified candidates are not available in the category.

If qualified candidates belonging to Scheduled Caste and Scheduled Tribe Communities are not available the left over seats reserved for them shall be treated as unreserved seats and shall be filled by the qualified candidates of General Pool.

ii. If qualified candidates belonging to backward class of a particular group are not available, the leftover seats shall be adjusted for the candidates of next group. If qualified candidates belonging to backward classes are not available
to fill up the seats reserved for them, the left over seats shall be treated as unreserved and shall be filled up with qualified candidates of General pool.

VII. Local Area Reservations

1. The local area reservations are made as per the procedure described in the Annexure IV of GOP No.646 dated 10th July, 1979 and may be seen at www.nims.edu.in. The following allocations are accordingly made for the three regions of the State of Telangana and Andhra Pradesh.

   a) Andhra University (AU) : 42%
   b) Osmania University (OU) : 36% and
   c) Sri Venkateswara University (SVU) : 22%

2. The definition of local and non-local status and a detailed description of local/non local candidates in relation to a university area may be seen in Annexure IV of the prospectus.

VIII. Application Procedure

1. Application form is available at www.nims.edu.in

2. A candidate must submit hard copy of the application form.

3. The application form may be downloaded and filled appropriately. Please note that all the columns in the application form require to be filled in. Incomplete and hand written application forms are liable to be rejected.

4. The filled in application form will have to be printed, signed and sent to Associate Dean, Aptitude Testing, 2nd floor, Old OPD Block, Nizam’s Institute of Medical Sciences, Punjagutta, Hyderabad 500 082 on or before 5.00 PM of 30/09/2014 along with a) all the documents mentioned in the annexure I and b) a demand draft (see Para 5 below).

5. A demand draft for Rs.1,100/- (Rupees one thousand and one hundred only) drawn in favour of the Director, Nizam’s Institute of Medical Sciences or NIMS Cash Receipt dated between 16/09/2014 to 30/09/2014 will have to be submitted simultaneously along with the filled-in application. The candidate must write his/her name and the course applied for on the back side of Bank Draft/NIMS Cash Receipt. Application fee is non-refundable even if the application is summarily rejected.
6. The filled in applications received after the prescribed date and time shall not be considered. The institute will not be responsible for non-receipt of applications or delay in postal transit.

7. An acknowledgement along with registration number will be sent to the respective candidate by e-mail after the application is processed.

8. The in-service (NIMS) candidates should have a minimum of five years regular service. Applications should be forwarded by the appointing authority.

9. The candidates who are in-service seeking admission into MPT course shall submit service certificate and No Objection Certificate in original issued only by the appointing authority along with the application.

IX. Entrance Test

1. There shall be a common entrance test consisting of multiple choice (objective) questions (MCQs) as described below:

   a) Specialty MCQs in musculoskeletal, cardiovascular and pulmonary and neurosciences (approximately 50%) related to basic and clinical sciences, biomechanics, physiotherapy techniques, critical care and rehabilitation.

   b) General MCQs (approximately 50%) in general clinical sciences (general medicine, general surgery, paediatric, obstetrics and gynaecology, electrotherapy, exercise therapy, first-aid, resuscitations, social & preventive medicine, radiology, sociology and psychology).

2. The selection shall be by an entrance test consisting 60 multiple-choice questions covering the Bachelor of Physiotherapy course to be answered in 60 minutes.

3. The syllabus for entrance test shall be that of BPT standard of the Universities of Telangana/Andhra Pradesh States.

4. The entrance test shall be conducted at the venue and date and time specified by the institute.

5. Hall Tickets will be sent to the candidates through e-mail or will be issued in person.
6. Candidates appearing for entrance test/counselling will not be paid any travelling allowance.

7. Candidates indulging in malpractice during the entrance examination will be disqualified and their hall tickets shall be confiscated. The marks of such candidates will not be displayed.

8. The qualifying marks to be eligible for admission are 50%. In the case of SC, ST candidates the minimum qualifying marks at the entrance test shall be 40%.

9. All requests for re-evaluation have to be made within the stipulated time along with the copy of the hall-ticket and payment of Rs.1, 500/- (Rupees one thousand and five hundred only) by paying cash in the NIMS Cash Counter in person. Request for re-evaluation of the OMR answer sheet of the entrance examination shall not be entertained beyond the time and date as stipulated by the institute. Request for re-evaluation must be submitted to the Associate Dean, Aptitude Testing, 2nd floor, Old OPD Block, NIMS, Hyderabad 500 082.

X. Method of Selection

1. Selection will be made based on the performance of the candidates at the entrance test.

2. In case of equality of marks in the entrance examination, the following criteria will be adopted to resolve the ties:
   
a) Candidate obtaining higher total percentage of marks in B.P.T. examination followed by

   b) Candidate elder in age will be placed higher in the merit list in that order

3. The marks obtained by the candidates in the entrance examination and the names of candidates qualified for counselling will be displayed on the notice board of the institute/website on the date notified. In case the candidate fails to report for counselling he/she forfeits the right to admission.

4. The selection shall be based on the merit in the entrance examination. The statutory reservation rules and GOP No. 646 dated 10th July, 1979 for local area reservations will be followed during counselling. Candidates have to report for counselling in person with a counselling fee of Rs.25, 000/- (Rupees twenty five
thousand only). No request for postponing the date of counselling or request to appear at an earlier date shall be entertained. In case, a candidate fails to report for counselling at the date and time specified, he/she forfeits the right to admission and the seat shall be offered to the next candidate in the merit list. The candidates recommended for provisional admission are required to pay an amount of Rs.25,000/- (Rupees twenty five thousand only) towards counselling fee immediately. This amount will be adjusted against the fee to be paid along with the balance of the annual fee to be collected at the time of admission. In case the candidate does not, for any reason, report for admission before the specified date he/she will forfeit the seat and counselling fee. The counselling procedure is described at annexure III.

XI. Admission

1. All those candidates who are selected for admission have to pay the fee as specified below and submit the original certificates as prescribed in annexure V on the date and time specified. Failure to submit the required certificates or pay the fee shall render the candidate forfeit the seat and such seat shall be allotted to the next candidate in the merit list.

2. Fee Structure:

   a) Rs.1,00,000/- (Rupees one lakh only) as department development fund

   b) For in-service candidate Rs.25,000/- department development fund provided they should serve NIMS for 4 years – bond has to be executed – failing which, they have to pay balance of Rs.75,000/- + 18% interest from the date of commencement of course to the day of leaving the institute.

   c) Annual fee Rs.60,000/- (Rupees sixty thousand only) is payable by all.

   d) Second year fee shall be paid at the commencement of the 2\textsuperscript{nd} year classes

3. Candidates sponsored by Government of Telangana/AP are also required to pay the above fee. Non-payment of fee will entail discontinuation of the course.

4. The annual fee and department development fund once paid by the candidate is not refundable under any circumstances.
5. All the candidates joining the course shall execute a bond for an amount of Rs. 25,000/- (Rupees twenty five thousand only) at the time of admission on a non-judicial stamped paper of Rs. 100/- value along with two sureties not below the rank of gazetted Officer to ensure completion of the prescribed period of course or in default to pay the bond amount and shall also have to refund the amount if any received as stipend up to that date to NIMS. The signature of the surety should be supported by seal/rubber stamp. The format of the bond to be executed may be seen at Annexure II.

6. The original certificates submitted by the candidates shall not be returned to the candidates till they complete their course of study and appear for the final examination or on fulfilling above condition.

7. For in-service candidates who are pursuing studies and who cannot deposit the original certificates at the time of admission have to bring Xerox copies of the original certificates duly attested by the controlling authorities of the institutions where they are working or studying. They shall also produce a certificate from the institution that they have no objection to the candidate’s admission to the Master of Physiotherapy course and in the event of selection of the candidate to the course he/she shall be relieved immediately. Failure to submit the above certificates shall render the candidate ineligible for admission.

8. In all matters relating to selections and admission, the decision of the institute shall be final and binding on the candidates and selection cannot be questioned after admissions are closed.

9. No individual correspondence regarding entrance examination/counselling/selection/admission for the course will be made to the candidates. Candidates are requested to follow the information displayed at NIMS notice board/website: www.nims.edu.in.

10. A candidate once chosen a subject at the time of counselling, change of subject is not permitted even with mutual exchange also.

11. Institute is not responsible for any unforeseen events preventing the candidate from reaching for entrance examination/counselling and the candidate will be considered absent under such circumstances.

12. Any attempt on the part of the candidate to influence directly or indirectly by any means will be treated as disqualification.
XII. After admission

1. The students shall maintain strict discipline during the period of study/training programme in terms of conduct rules of the NIMS. Violation of the conduct rules will result in the cancellation of the admission of the candidate apart from invoking the terms and conditions of the bond. The candidate shall not resort to any strikes during the period of their study in dereliction of their duties or air their views criticizing the policies of the Institute either before the print or Electronic Media or anywhere.

2. The candidate shall not register for any other Degree/Diploma and continue the studies concurrently while during the present course.

3. The selected candidates shall join the course by the date notified. In case the selected candidate does not report by the date, the next candidate in the order of merit will be selected in his/her place. No extension of time will be entertained.

4. The admission stands closed by the date announced and course shall commence from the notified date. Due to unforeseen reason if a seat falls vacant within the period of closure of admissions, the candidate next in order of merit as per rules will be considered for admission.

5. The Institute reserves the right to change the schedule after due notification.

6. Duties and responsibilities of students joining MPT course shall be fixed by the Institute from time to time. They will be required to pursue such works as may be needed in the legitimate interest of patient care in the hospital.

7. All selected candidates must maintain a logbook recording their day-to-day academic activities, which are to be submitted to the Dean through Proper Channel once in six months.

8. The selection of each student will be subject to medical fitness. The Medical Board appointed by the Institute will decide the medical fitness. The decision of the Medical Board shall be final.

9. All students shall adhere to the institutional rules and violation of rules will be viewed seriously.

10. Candidates found to be ineligible at any stage of examination will not be permitted to appear in the examination. In an unlikely event of any ineligible
candidate appearing and/or being successful in the examination, the results of such a candidate shall be cancelled and/or are deemed to be cancelled.

11. Resultant vacancies shall be filled by the candidates belonging to the same category as those who vacated the corresponding seat.

12. The candidate shall be a full time student. No student is allowed to do any private practice or consultation. “all the candidates joining the course shall work as ‘full time students’ during the period of training and shall attend not less than 85% (eighty per cent) of the imparted training during each academic year including assignments, assessed full time responsibilities and participation in all facets of the educational process”.

13. The candidates must complete the final examination within a period of 8 (eight) years from the date of admission to the course. Failing which the candidate will be required to re-register for the course after getting himself/herself selected for the course.

XIII. Leave

1. All candidates are eligible for 30 days of vacation including preparatory holidays and they are also eligible for public holidays declared by the institute. The candidates are eligible for medical leave for 14 days as recommended by the Medical Officer of the institute.

2. If a candidate is absent for more than 30 days without sanction of leave, he/she shall be deemed to have discontinued the course and the bond amount shall be recovered as per the rules. However, a candidate will be eligible for medical leave as recommended by the Medical Board constituted by the Institute. Minimum of 85% attendance is compulsory to become eligible to appear for examinations.

3. The candidate shall undergo extra training for the period covered by the absence and continue the training until the next examination.

4. In the case of candidates availing maternity leave, they shall undergo extra training to the extent of period covered by the absence before they are permitted to appear the examination.
XIV. Discontinuation of the course

Candidates are permitted to discontinue the course under the following conditions. Bond conditions shall not apply in this case.

a) Illness certified by the Medical Board of the Institute.

b) Failing in three attempts in any subject of any examination conducted by the Institute.

XV. Closure of admission

The admissions stand closed within 2 (two) months from the date of commencement of the course. The duration of the course shall be calculated from the date of commencement of the course without any reference to the date of joining of any individual.

XVI. Termination of training and dismissal

A candidate admitted to the course shall be liable for dismissal at any time before the completion of the course on account of negligence, failure to attempt the prescribed studies, insubordination, misconduct or any other offences amounting to moral turpitude on the part of the candidate which in the opinion of the Head of the Institute makes it undesirable to continue the candidate in the institute.

XVII. Anti-Ragging Act

Ragging is prohibited in the Educational Institutions as per the Andhra Pradesh Prohibition of Ragging Act No.26 of 1997, dated 21-08-1997 and amendments made from time to time. If any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the institution.

XVIII. Powers of Dean

Notwithstanding anything contained in these rules, the Dean, NIMS may at any time before completion of the course either on his/her own motion or on the application of any person after due and proper enquiry and after giving the person two weeks’ time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of a admission to the course. If in his opinion such candidate had furnished incorrect particulars/false information in the application or in the documents
attached thereto or in the statement made either before the authority in charge of admission or the Dean or any other manner. Against any such order of the Dean, the appeal shall lie with the Director, Nizam’s Institute of Medical Sciences.

XIX. This prospectus is subject to change in accordance with the decisions of the institute taken from time to time.

Sd/-
Director
Annexure I

List of documents to be submitted in person or by post along with hardcopy of application, duly signed.

1. Original bank demand draft/NIMS cash receipt (please write the name of the candidate and course applied for on the back side of draft/receipt)

2. Attested copy of marks memo of Bachelor of Physiotherapy

3. Attested copy of Internship Certificate of BPT course

4. Attested copy of Provisional/Final degree certificate of BPT

5. Attested copy of Study & Conduct Certificate of BPT course issued by the Principal of the college where last studied.

6. Attested copy of Bonafide and conduct certificates for 7 years (9th Class to Degree) from the Heads of Institutions.

7. Attested copy of Residence Certificate either of parents or candidate for proof of residence for ten (10) years in Telangana/Andhra Pradesh issued by MRO/Tahsildar where applicable (applicable for those who have not studied in any institution during the whole or any part of seven consecutive academic years in Telangana/Andhra Pradesh immediately preceding the qualifying examination). Please refer Annexure IV for local and non-local status and GOP No.646 dated 10th July, 1979.

8. The residence certificate of the candidate issued by MRO/Tahsildar, where applicable, must be in the format described in the GOP 646 dated 10th July, 1979.

9. Attested copy of Social Status certificate in the prescribed format in the case of BC, SC and ST candidates (Candidates belongs to BC-E category and claiming against reservation seat, please note that the certificate issued by the MRO/Tahsildar should be dated on or after 7th July, 2007). Any candidate of reserved category, if at all, failed to submit the certificate of social status along with application, his/her candidature will be assumed as OC category.

10. Attested copy of X Class marks memo/proof of date of birth

11. Attested copy of Transfer/Migration certificate of Bachelor of Physiotherapy
12. Service Certificate and No Objection Certificate from the appointing authority in original (in the case of in-service candidates)

Note: The candidates are required to submit clearly visible xerox copies of all certificates attested by Gazetted Officer.

Please note the following:

- Application will be summarily rejected if any of the above documents are not enclosed
- Any candidate found submitting false certificate will be prosecuted as per the law
- If the memorandums of marks are not submitted along with the application form or where evaluation is done by grading, 50% will be assumed as default should there be need for tie breaking
- Do not fold the application
- Do not staple or tag application with other documents
ANNEXURE-II

Form of bond to be executed by a candidate joining into Master of Physiotherapy Course-2014

(On Non Judicial Stamped paper Rs.100/-)

This Bond is executed on this ___day of______2014 by Mr./Ms./Mrs.____________ S/o, D/o, W/o____________________ R/o___________________________________________ hereinafter called as “STUDENT” in favour of the Executive Registrar, Nizam’s Institute of Medical Sciences, (NIMS), Punjagutta, Hyderabad hereafter called as the” NIMS”. WHEREAS the said student selected for the course of Master of Physiotherapy in the specialty of________________________ at NIMS for the year 2014

WHEREAS the NIMS Institute has prescribed/stipulated the condition in admission prospectus that the student selected for course have to execute bond for Rs.25,000/- (Rupees twenty five thousand only) in favour of the Executive Registrar, NIMS promising that he/she will complete the course. In case of cancellation/discontinuance of the said course by the student will be liable to pay the said bond amount and the amounts if any received from the NIMS by way of stipend etc.

Whereas the student selected has agreed to the said conditions and executing this bond. The bond will come into force from date of selection/admission.

This Bond is executed in the presence of the following witnesses.

Witness:1) ________________________________ signature of the student
   Full name with address

2) ________________________________
   Full name with address
We, the gazetted officers/faculty

1)_________________ S/o____________________ R/o__________________________

working as______________

2)_________________ S/o____________________ R/o__________________________

working as______________

hereby stand as sureties to the Bond executed by Mr./Ms/Mrs. _______________ in
favour of Executive Registrar, NIMS, Punjagutta, Hyderabad. We undertake the liability of
the above bond amount to an extent of bond amount as well as the stipend if any received
by the student/executor of the Bond. If the student/executor of the said bond fails to
discharge his/her obligations under the said bond, we will pay the said amount as and when
the NIMS demand.

The Sureties are signed this bond in the presence of the following witnesses on this
day_____ of______2014

Witness:1 ________________________________ Sureties: 1

2. ________________________________ Sureties: 2

NB: Sureties should be not below the rank of two permanent Gazetteed Officers. The
signature of the surety should be supported by seal/rubber stamp.
ANNEXURE-III

Counselling procedure:

1. The candidates qualified for counselling will be called on the specified date for counselling.

2. The parameters considered during the counselling are:
   i. the roster point (see table below)
   ii. social category allotted for that roster point
   iii. merit order of the candidate belonging to the category and
   iv. Availability of subject of the candidate’s choice within the university area he/she belongs to (see table below) if applicable.

3. The candidates will be called in the order of roster point and asked to choose the subject of their choice. The first roster point for this year (2014) happens to be 31 and is allotted to Open Category (OC). Therefore, the top ranker among Merit List (irrespective of social status) will be called first and will be asked to choose the subject of his/her choice and will be allotted the subject, provided a seat is available within the university area (if applicable) he/she belongs to. Similarly, the second candidate to be called will be the top ranker among Merit List (irrespective of social class) candidates. The third candidate shall be top ranker among ST category and so on. As the counselling proceeds, if a subject selected by a candidate is not available by virtue of getting filled up before, he/she will be allotted a subject of his/her second choice. The other restriction the candidate will have while selecting a particular subject is the availability of seat within the local university area he/she belongs to. In case it is not available the candidate will be asked his/her next choice where a seat is available within the university area he/she belongs to.

<table>
<thead>
<tr>
<th>Roster Point</th>
<th>Category</th>
<th>Roster Point</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>31</td>
<td>OC</td>
<td>39</td>
<td>BC-D</td>
</tr>
<tr>
<td>32</td>
<td>OC</td>
<td>40</td>
<td>OC</td>
</tr>
<tr>
<td>33</td>
<td>ST</td>
<td>41</td>
<td>SC</td>
</tr>
<tr>
<td>34</td>
<td>OC</td>
<td>42</td>
<td>OC</td>
</tr>
<tr>
<td>35</td>
<td>BC-B</td>
<td>43</td>
<td>BC-D</td>
</tr>
<tr>
<td>36</td>
<td>OC</td>
<td>44</td>
<td>BC-E</td>
</tr>
<tr>
<td>37</td>
<td>OC</td>
<td>45</td>
<td>BC-A</td>
</tr>
<tr>
<td>38</td>
<td>OC</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
4. The University Area Reservation as per the provisions of Annexure IV of GOP 646 dated 10th July, 1979 applicable for state-wide universities is as follows:

<table>
<thead>
<tr>
<th>Subject</th>
<th>No. of seats</th>
<th>Local Area Reservation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>AU</td>
</tr>
<tr>
<td>MPT - Musculoskeletal Sciences</td>
<td>5</td>
<td>2</td>
</tr>
<tr>
<td>MPT - Cardiovascular and Pulmonary Sciences</td>
<td>5</td>
<td>2</td>
</tr>
<tr>
<td>MPT - Neurosciences</td>
<td>5</td>
<td>2</td>
</tr>
</tbody>
</table>

Note: The distribution of seats among local and non-local is prepared in accordance with the principles laid down in Full Bench Judgment of the Hon’ble High Court of Andhra Pradesh, reported in Dr.B.Sudhakar Vs. Union of India & Others and the Judgement in W.P.No.26303 of 2013, dated 30-09-2013.

**PROCESS OF COUNSELLING:**

1. Hall Ticket issued to the candidate for entrance examination must be produced for entry to counselling hall.

2. Qualified candidates have to report for counselling in person with hall-ticket, counselling fee and other required documents as detailed in Annexure-V.

3. Provisional certificate of BPT degree is permissible for those candidates who had passed the BPT course in the year 2014 only

4. No TA/DA will be paid to any category of candidate called for counselling. All candidates should attend counselling at their own expenses. They should make their own arrangements for stay at Hyderabad.

5. Option once exercised during counselling is final. A candidate who has opted for and allotted a particular seat in the first counselling will not be permitted for second/further counselling.

6. The candidate has to attend in person for counselling. No proxy/ representative is permitted under any circumstances into the counselling hall.

7. Second counselling will be held, if seats are vacant, on the date specified. The dates and eligible candidates shall be notified in NIMS website and no personal intimation will be sent.

8. A candidate who is present for the first counselling but does not opt at his category rank will be eligible to attend second counselling.
9. Any seat remaining vacant after the second counselling due to candidate’s resigning (or) not opting for the discipline, will be available for the final open selection counselling.

10. Institute is not responsible for any unforeseen events preventing the candidate from reaching for counselling and the candidate will be considered absent under such circumstances.

**IMPORTANT NOTE:**

1. No individual correspondence will be made for counselling/selection/admission. Candidates are requested to follow the instructions/information displayed at NIMS notice board/website: http://www.nims.edu.in as per the scheduled programme.

2. NIMS is not responsible for any postal delay for the receipt of the completed application after the prescribed closing date.

3. For enquiries contact:
   Office of Academic 3
   2nd floor, Old OPD Block, NIMS
   Phone No: 040-23489189
   Mobile No: 09490295019

4. For clarifications mail to: nimsadat@gmail.com

5. Candidates are requested to visit the website regularly for any updates.
Annexure – IV

DEFINITION OF LOCAL / NON-LOCAL STATUS

1. A Candidate shall be regarded as a local candidate in relation to a local area (AU/OU/SVU)

1.1. If he/she has studied in an Educational Institution or Educational Institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or first appeared in the relevant qualifying examination as the case may be.

1.2. Where, during the whole or any part of the four consecutive academic years in which he/she appeared, or first appeared in the relevant qualifying examination, he/she has not studied in any educational institutions, if he/she resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared, or first appeared, as the case may be.

A candidate who is not regarded as local candidate under clause (1.1) above in relation to any local area shall

2.1. If he/she studied in the educational institutions in the state for a period of not less than seven academic years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination as the case may be, be regarded as a local candidate in relation to.

i. Such local area where he/she studied for the maximum period out of period of seven years.

OR

ii. Where the period of his/her study in two or more local areas is equal,

such local area where he/she studied last in such equal periods.

2.2. If during the whole or any part of the seven consecutive academic years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination, he/she has not studied in the educational institutions, in any local area, but has resided in the state during the whole of the said period of seven years, be regarded as a local candidate in relation to.
i. Such local area where he/she has resided for the maximum period out of the said period of seven years.

OR

iii. Where the period of his/her residence in two or more local areas is equal such local area where he/she had resided last in such periods.

Note: Local area in respect of Andhra Pradesh (A.U area) includes Nagarjuna University area In respect of Sri Venkateswara University (SVU area), it includes Sri Krishnadevaraya University area, in respect of Osmania University (OU area), it includes Kakatiya University area.

3. Candidates coming under any of the categories given below and not satisfying the conditions mentioned in 1 or 2 above are treated as Non-Local to all the three University areas specified above.

a. Candidates who have resided in the State* for a total period of 10 years excluding the periods of study outside the State; or either of whose parents have resided in the State for a total period of ten years excluding periods of employment outside the State;

OR

b. Candidates who are children of parents who are in the employment of these States or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-Public Institutions within the State**;

OR

c. Candidates who are spouses of those employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and educational institutions recognized by the Government a University or other competent authority and similar other quasi-Government institutions within the State**;

*State = Telangana/Andhra Pradesh

**Parents/Spouse shall be working in Telangana/A.P. on regular basis as on date of submitting the application

For full details refer G.O. No. 646, dated 10.07.1979

Note: Any period of study in State-wide University or a State-wide educational Institution/State-wide course as defined in the schedule to the Presidential Order, 1974 shall be disregarded for determining the University area.
Annexure – V

List of certificates (ALL ORIGINALS) to be submitted at the time of counselling/admission:

1. Marks memo of Bachelor of Physiotherapy
2. Certificate of Internship of BPT
3. Provisional/Final certificate of BPT Degree
4. Study & Conduct Certificate of BPT course issued by the Principal of the college where last studied.
5. Social Status certificate (if applicable)
6. 10th class marks memo/proof of birth certificate
7. Transfer/Migration certificate of Bachelor of Physiotherapy
8. Relieving order from the appointing authority (in case of in-service candidates)
9. Registration of Indian Association of Physiotherapists (Optional)
10. Bonafide and conduct certificates for 7 years (9th Class to Degree) from the Heads of Institutions.
11. Residence Certificate either of parents or candidate for proof of residence for ten (10) years in Telangana/Andhra Pradesh issued by MRO/Tahsildar where applicable (applicable for those who have not studied in any institution during the whole or any part of seven consecutive academic years in Telangana/Andhra Pradesh immediately preceding the qualifying examination). Please refer Annexure IV for local and non-local status and GOP No.646 dated 10th July, 1979.
12. The residence certificate of the candidate issued by MRO/Tahsildar, where applicable, must be in the format described in the GOP 646 dated 10th July, 1979.
13. Fees to be paid:
   a) Rs.1,00,000 (Rupees one lakh only) as department development fund
   b) For in-service candidate Rs.25,000/- Department development fund provided they should serve NIMS for 4 years – bond has to be executed – failing which, they have to pay balance of Rs.75,000/- + 18% interest from the date of commencement of course to the day of leaving the institute.
   c) Annual fee Rs.60,000/- is payable by all.
14. Bond as per annexure II
NIZAM’S INSTITUTE OF MEDICAL SCIENCES
(A University Established Under the State Act)
PUNJAGUTTA, HYDERABAD-500 082 (TELANGANA)

NIMSET-M.Sc. (Nursing)-2014

Prospectus for Admission into
Master of Science (Nursing) course for the year 2014

Website: www.nims.edu.in
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<td>20</td>
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<tr>
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</tr>
</tbody>
</table>
**At A Glance**

### IMPORTANT DATES

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<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Availability of application on website</td>
<td>16-09-2014</td>
</tr>
<tr>
<td>Last date for submission of application (hard copy)</td>
<td>30-09-2014</td>
</tr>
<tr>
<td>Issue of Hall Tickets for eligible candidates through e-mail</td>
<td>15-10-2014</td>
</tr>
<tr>
<td>Date of entrance examination (Venue as indicated in the Hall Ticket)</td>
<td>17-10-2014</td>
</tr>
<tr>
<td>Display of Provisional results</td>
<td>20-10-2014</td>
</tr>
<tr>
<td>Deadline for manual re-evaluation of OMR answer sheet</td>
<td>21-10-2014</td>
</tr>
<tr>
<td>Display of Merit list</td>
<td>22-10-2014</td>
</tr>
<tr>
<td>Date of Counselling</td>
<td>25-10-2014</td>
</tr>
<tr>
<td>Date of admission, payment of fee and submission of original certificates and bond</td>
<td>28-10-2014</td>
</tr>
<tr>
<td>Commencement of classes</td>
<td>30-10-2014</td>
</tr>
<tr>
<td>Closure of admissions</td>
<td>31-10-2014</td>
</tr>
</tbody>
</table>

**PLEASE NOTE:**

Display of above list, where applicable, shall be made available on NIMS notice board and website [www.nims.edu.in](http://www.nims.edu.in)

- **NO INDIVIDUAL CORRESPONDENCE WILL BE MADE FOR SELECTION/ADMISSION.** CANDIDATES ARE REQUESTED TO FOLLOW THE INSTRUCTIONS/INFORMATION DISPLAYED AT NIMS NOTICE BOARD/WEBSITE [www.nims.edu.in](http://www.nims.edu.in) AS PER THE ABOVE SCHEDULED PROGRAMME.

- **IF A CANDIDATE IN THE PROVISIONAL LIST OF CANDIDATES FOR ADMISSION FAILS TO FULFILL THE ADMISSION REQUIREMENTS IN DUE TIME HIS/HER SEAT WILL AUTOMATICALLY BE ALLOTED TO THE CANDIDATES NEXT IN THE WAITING LIST.**

- **IN CASE OF INSUFFICIENT NUMBER OF CANDIDATES, NIMS RESERVES RIGHT TO CANCEL THE ADMISSIONS**
I. Introduction

Nizam’s Institute of Medical Sciences is a State-wide University as declared by the Presidential Order, 1974. The admissions to the courses shall be regulated as per A.P. Educational Institutions (Regulation of Admission) Order, 1974 as issued in G.O.P. No.646, dated 10th July, 1979 of Education (W) Department of Government of Andhra Pradesh and as amended from time to time.

II. Notification

Applications are invited from eligible candidates as per Part XI, clause 96 of bill No.8 of 2014, The A.P. Reorganisation Bill, 2014 for admission into the M.Sc.(Nursing) course (for women only) for the year 2014.

III. Number of seats, duration of course and entry qualification required:

<table>
<thead>
<tr>
<th>Sl</th>
<th>Specialty</th>
<th>No. of Seats</th>
<th>Duration of the course</th>
<th>Entry Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Child Health (Paediatric) Nursing</td>
<td>8</td>
<td>2 years</td>
<td>Candidate passing of B.Sc. Nursing/B.Sc. Hons. Nursing/Post Basic B.Sc. Nursing with minimum of 55% aggregate marks and should have undergone in an institution which is recognized by Indian Nursing Council AND Minimum one year work experience in Govt. / Private hospital</td>
</tr>
<tr>
<td>2</td>
<td>Obstetric and Gynaecological Nursing</td>
<td>5</td>
<td>2 years</td>
<td>Candidate passing of B.Sc. Nursing/B.Sc. Hons. Nursing/Post Basic B.Sc. Nursing with minimum of 55% aggregate marks and should have undergone in an institution which is recognized by Indian Nursing Council AND Minimum one year work experience in Govt. / Private hospital</td>
</tr>
<tr>
<td>3</td>
<td>Community Health Nursing</td>
<td>8</td>
<td>2 years</td>
<td>Candidate passing of B.Sc. Nursing/B.Sc. Hons. Nursing/Post Basic B.Sc. Nursing with minimum of 55% aggregate marks and should have undergone in an institution which is recognized by Indian Nursing Council AND Minimum one year work experience in Govt. / Private hospital</td>
</tr>
</tbody>
</table>

IV. Age

The candidates who have not completed 45 years as on 31.12.2014 are eligible to apply. The upper age limit is relaxable by 3 years in case of SC & ST candidates.

V. Eligibility

The candidate should be a Registered Nurse and Registered midwife or equivalent with any State Nursing Registration Council.

i. The minimum education requirements shall be the passing of: B.Sc. Nursing/B.Sc. Hons. Nursing/Post Basic B.Sc. Nursing with minimum of 55% aggregate marks.
ii. The candidate should have undergone in B.Sc. Nursing/B.Sc. Hons. Nursing/Post Basic B.Sc. Nursing in an institution which is recognized by Indian Nursing Council.

iii. Minimum one year of work experience after basic B.Sc. Nursing

iv. Minimum one year of work experience prior or after Post Basic B.Sc. Nursing

v. Candidate shall be medically fit

vi. 5% relaxation of marks for SC/ST candidates

VI. Statutory reservations

a. Rule of reservation for Scheduled Castes, Scheduled Tribes and Backward Classes (A, B, C, D and E) shall be applied as per 100 points roster (Rule 22 of A.P. State and Subordinate Service Rules, 1996). The roster points from 32 to 52 shall be filled for this year (2014).

b. BC-E reservation: There shall be 4% reservation under BC-E as per memo No.19392/A2/2007-1 dated 29-11-2007. The BC-E certificate based on G.O.Ms.No.23, Backward classes welfare (C2), dated 7th July 2007 should be obtained from Mandal Revenue Officer/Tahsildar on or after 7th July 2007 Admission under BC-E category is subject to condition of further orders issued either by the Government of Telangana/ Andhra Pradesh or Hon’ble High Court of Judicature at Hyderabad for the States of Telangana and Andhra Pradesh or Hon’ble Supreme Court of India.

c. The roster point system for statutory reservations shall be followed by taking the total number of seats in all specialties.

NOTE:

i. The seats reserved for Scheduled Tribes shall be made available to Scheduled Castes and Vice-Versa, if qualified candidates are not available in the category.

   If qualified candidate belonging to Scheduled Caste and Scheduled Tribe communities are not available the left over seats reserved for them shall be treated as unreserved seats and shall be filled by the qualified candidates of General Pool.

ii. If qualified candidates belonging to backward class of a particular group are not available, the leftover seats shall be adjusted for the candidates of next group.

   If qualified candidates belonging to Backward Classes are not available to fill up the seats reserved for them, the left over seats shall be treated as unreserved and shall be filled up with qualified candidates of General Pool.
VII. Local Area Reservations

The local area reservations are made as per the procedure described in the Annexure IV of the GOP 646 and may be seen at www.nims.edu.in. The following allocations are accordingly made for the three regions of the State of Telangana and Andhra Pradesh.

a) Andhra University (AU) 42%
b) Osmania University (OU) 36% and
c) Sri Venkateswara University(SVU) 22%

The definition of local and non-local status and a detailed description of local/non-local candidates in relation to a university area may be seen in Annexure IV of the prospectus.

VIII. Application Procedure

1. Application form is available at: www.nims.edu.in
2. A Candidate must submit hard copy of the application form.
3. The application form may be downloaded and filled appropriately. Please note that all the columns in the application form require to be filled in. Incomplete and handwritten application forms are liable to be rejected.
4. The filled in application form will have to be printed, signed and sent to Associate Dean, Aptitude Testing, 2nd floor, Old OPD Block, Nizam’s Institute of Medical Sciences, Punjagutta, Hyderabad 500 082 on or before 5.00 PM on 30-09-2014 along with a) all the documents mentioned in the annexure I and b) a demand draft (see Para 5 below).
5. A demand draft for Rs.1,100/- (Rupees one thousand and one hundred only) drawn in favour of the Director, Nizam’s Institute of Medical Sciences and dated between 16-09-2014 to 30-09-2014 or a NIMS cash receipt for the same amount will have to be submitted simultaneously along with the filled-in application. The candidate must write her name and the course applied for on the back side of the Bank Draft/NIMS cash receipt. Application fee is non-refundable even if the application is rejected.
6. The filled in applications received after the prescribed date and time shall not be considered. The institute will not be responsible for non-receipt of applications or delay in postal transit.
7. An acknowledgement along with registration number will be sent to the candidate e-mail after the application is processed.
8. The in-service (NIMS) candidates should have a minimum of five years regular service. Applications should be forwarded by the appointing authority.
9. The candidates who are in-service seeking admission into M.Sc.(Nursing) shall submit service certificate and no objection certificate issued only by the concerned Directorate/Commissionerate/appointing authority in original along with application.

IX. Entrance Test

1. There shall be a common entrance test consisting of 60 multiple-choice questions (MCQs) covering the Bachelor of Science (Nursing) course to be answered in 60 minutes.

2. The syllabus for Entrance Test shall be that of B.Sc.(N) standard of the Universities of Telangana and Andhra Pradesh States.

3. The entrance test shall be conducted at the venue and date and time specified by the institute.

4. Hall tickets will be sent to the candidates through e-mail or will be issued in person.

5. Candidates appearing for entrance test/counselling will not be paid any traveling allowance.

6. Candidates indulging in malpractice during the entrance examination will be disqualified and their hall- tickets shall be confiscated. The marks of such candidates will not be displayed.

7. The qualifying marks to be eligible for admission is 50%. In the case of SC, ST candidates the minimum qualifying marks at the entrance test shall be 40%.

8. All requests for re-evaluation have to be made within the stipulated time along with the copy of the hall ticket and payment of Rs.1,500/- (Rupees one thousand and five hundred only) by paying cash in the NIMS cash counter in person. Request for re-evaluation of the OMR answer sheet of the entrance examination shall not be entertained beyond the time and date as stipulated by the institute. Request for re-evaluation must be submitted to the Associate Dean, Aptitude Testing, 2nd floor, Old OPD Block, NIMS, Hyderabad 500 082.

X. Method of Selection

1. Selection will be based on the performance of the candidates at the entrance test.

2. In case of equality of marks in the entrance examination, the following criteria will be adopted to resolve the ties:
   a) Candidate obtaining higher total percentage of marks in B.Sc.(Nursing) examination followed by
   b) Candidate elder in age will be placed higher in the merit list in that order

3. The marks obtained by the candidates in the entrance examination and the names of candidates qualified for counselling will be displayed on the notice
board of the Institute/website on the date notified. In case the candidate fails to report for counselling she forfeits the right to admission.

4. The selection shall be based on the merit taking into consideration of the marks obtained at entrance examination. The statutory reservation rules and GOP No. 646 dated 10th July, 1979 for local area reservations will be followed during counselling. Candidates have to report for counselling in person with a counselling fee of Rs.25,000/- (Rupees twenty five thousand only). No request for postponing the date of counselling or request to appear at an earlier date shall be entertained. In case, a candidate fails to report for counselling at the date and time specified, he/she forfeits the right to admission and the seat shall be offered to the next candidate in the merit list. The candidates recommended for provisional admission are required to pay an amount of Rs.25,000/- (Rupees twenty five thousand only) towards counselling fee immediately. This amount will be adjusted against the admission fee to be paid along with the balance of the admission fee to be collected at the time of admission. In case the candidate does not, for any reason, report for admission before the specified date she will forfeit the seat and counselling fee. The counselling procedure is described at annexure III.

5. The candidates called for the counselling shall come prepared to overstay for one more day beyond the date of counselling in case it is required.

XI. Admission

1. All those candidates who are selected for admission have to pay the fee as specified below and submit the original certificates as prescribed in annexure V on the date and time specified. Failure to submit the required certificates or pay the fee shall render the candidate forfeit the seat and such seat shall be allotted to the next candidate in the merit list.

2. Fee structure:

<table>
<thead>
<tr>
<th>PARTICULARS</th>
<th>AMOUNT (RS.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition fee per annum</td>
<td>1,00,000</td>
</tr>
<tr>
<td>Library fee per annum</td>
<td>1,000</td>
</tr>
<tr>
<td>Registration fee at admission</td>
<td>200</td>
</tr>
<tr>
<td>Medical exam fee at admission</td>
<td>500</td>
</tr>
<tr>
<td>Cultural and sports activities fee per annum</td>
<td>250</td>
</tr>
<tr>
<td>Examination fee per annum</td>
<td>1,500</td>
</tr>
<tr>
<td>Caution deposit at admission</td>
<td>2,000</td>
</tr>
</tbody>
</table>

- Second year fee of Rs.1,02,750/- (Rupees one lakh two thousand seven hundred and fifty only) shall be paid at the commencement of the 2nd year classes.
Candidates sponsored by Government of Telangana/Andhra Pradesh are also required to pay the above fees. Non-payment of tuition fee will entail discontinuation of the course.

The admission fee once paid by the candidate is not refundable under any circumstances.

3. All the candidates joining the course shall execute a bond for an amount of Rs.1,00,000/- (Rupees one lakh only) at the time of admission on a non-judicial stamped paper of Rs.100/- value along with two sureties not below the rank of Gazetted Officer to ensure completion of the prescribed period of training or in default to pay the bond amount and shall also have to refund the amount if any received as stipend up to that date to NIMS. The signature of the surety should be supported by seal/rubber stamp. The format of the bond to be executed may be seen in Annexure II.

4. The original certificates submitted by the candidates shall not be returned to the candidates till they complete their course of study and appear for the final examination or on fulfilling condition (3) above.

5. For in-service candidates who are pursuing studies and who cannot deposit the original certificates at the time of admission have to bring Xerox copies of the original certificates duly attested by the controlling authorities of the institutions where they are working or studying. They shall also produce a certificate from the institution that they have no objection to the candidate’s admission to the M.Sc (Nursing) course and in the event of selection of the candidate to the course she shall be relieved immediately. Failure to submit the above certificates shall render the candidate ineligible for admission.

6. In all matters relating to selection and admission, the decision of the Institute shall be final and binding on the candidates and selection cannot be questioned after admissions are closed.

7. A candidate once chosen a subject at the counselling, change of subject is not permitted even with mutual exchange also.

8. No individual correspondence regarding entrance examination/ counselling/ selection/ admission for the course will be made to the candidates. Candidates are requested to follow the information displayed at NIMS notice board / website: www.nims.edu.in

XII. After admission

1. The students shall maintain strict discipline during the period of study/training programme in terms of conduct rules of the NIMS. Violation of the conduct rules will result in the cancellation of the admission of the candidate apart from invoking the terms and conditions of the bond. The candidate shall not resort to any strikes during the period of their study in dereliction of their duties or air their views criticizing the policies of the Institute either before the print or Electronic Media or anywhere.
2. The candidate shall be full time student. No student is allowed to do any private practice or consultation.

3. The candidate shall not register for any other Degree/Diploma and continue the studies concurrently while doing the present course.

4. The selected candidates shall join the course by the date notified. In case the selected candidate does not report by the date, the next candidate in the order of merit will be selected in her place. No extension of time will be entertained.

5. The Institute reserves the right to change the schedule after due notification.

6. Duties and responsibilities of students joining M.Sc.(Nursing) course shall be fixed by the Institute from time to time. They will be required to pursue such works as may be needed in the legitimate interest of patient care in the hospital.

7. All selected candidates must maintain a logbook recording their day-to-day academic activities, which are to be submitted to the Dean through Proper Channel once in six months.

8. The selection of each student will be subject to medical fitness. The Medical Board appointed by the Institute will decide the medical fitness. The decision of the Medical Board shall be final.

9. All students shall adhere to the institutional rules and violation of rules will be viewed seriously.

10. Candidates found to be ineligible at any stage of examination will not be permitted to appear in the examination. In an unlikely event of any ineligible candidate appearing and/or being successful in the examination, the results of such a candidate shall be cancelled and/or are deemed to be cancelled.

11. Resultant vacancies shall be filled by the candidates belonging to the same category as those who vacated the corresponding seat.

12. Institute is not responsible for any unforeseen events preventing the candidate from reaching for counselling and the candidate will be considered absent under such circumstances.

13. Any attempt on the part of the candidate to influence directly or indirectly by any means will be treated as disqualification.

XIII. Final (exit) examination:

1. Minimum pass marks shall be 50% in each of the Theory and Practical papers separately.

2. A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical in each subject for appearing for examination.

3. A candidate must have 100% attendance in each of the practical areas before award of degree.
4. A candidate has to pass in theory and practical exam separately in each of the paper.

5. If a candidate fails in either theory or practical paper she has to re-appear for both the papers (Theory and Practical)

6. A candidate failing in more than two subjects will not be promoted to the second year.

7. No candidate shall be admitted to the subsequent second year examination unless the candidate has passed the 1st year examination.

8. The maximum period to complete the course successfully should not exceed 4 (four) years.

XIV. Leave

1. All candidates are eligible for 30 days of vacation including preparatory holidays and they are also eligible for public holidays declared by the institute. The candidates are eligible for sick leave for 14 days as recommended by the Medical Officer of the Institute.

2. If a candidate is absent for more than 30 days without sanction of leave, she shall be deemed to have discontinued the course and the bond amount and the stipend if any paid shall be recovered as per the rules. However, a candidate will be eligible for sick leave without stipend as recommended by the Medical Board constituted by the Institute. Minimum of 80% attendance is compulsory to be eligible to appear for examinations.

3. The candidates shall undergo extra training for the period covered by the absence and continue the training until the next examination.

4. In the case of candidates availing maternity leave, they shall undergo extra training to the extent of period covered by the absence before they are permitted to appear the examination.

XV. Discontinuation of the course

Candidates are permitted to discontinue the course under the following condition. Bond conditions shall not apply in this case.

(a) Illness certified by the Medical Board of the Institute.

XVI. Closure of admission

The admissions stand closed by the prescribed date and the course shall commence from the notified date. Due to unforeseen reasons if a seat falls vacant within the period of closure of admissions as per INC rules, the candidate next in order of merit as per rules will be considered for admission i.e. on or before 31-10-2014.
XVII. Termination of training and dismissal

A candidate admitted to the course shall be liable for dismissal at any time before the completion of the course on account of negligence, failure to attend the prescribed studies and duties, insubordination, misconduct or any other offences amounting to moral turpitude on the part of the candidate which in the opinion of the Head of the Institute makes it undesirable to continue the candidate in the Institute.

XVIII. Anti-Ragging Act

Ragging is prohibited in the Educational Institutions in the State of Andhra Pradesh. Prohibition of Ragging Act No.26 of 1997, dated 21-08-1997 and amendments made from time to time. If any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if her explanation is not found satisfactory, the authority would expel him/her from the institution.

XIX. Powers of Dean

Notwithstanding anything contained in these rules, the Dean NIMS may at any time before completion of the course either on his own motion or on the application of any person after due and proper enquiry and after giving the person two weeks’ time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of a admission to the course. If in his opinion such candidate had furnished incorrect particulars/false information in the application or in the documents attached thereto or in the statement made either before the authority in charge of admission or the Dean or any other manner. Against any such order of the Dean, the appeal shall lie with the Director, Nizam’s Institute of Medical Sciences, Hyderabad.

XX. These rules are subject to change in accordance with the decisions of the Institute taken from time to time

Sd/-
Director
Annexure – I

List of documents to be submitted in person or by post along with hardcopy of application, duly signed:

1. Original bank demand draft/NIMS cash receipt (please write the name of the candidate and course applied for on the back side of draft/receipt)

2. Attested copy of Consolidated / Marks memos of B.Sc.(Nursing)

3. Attested copy of Provisional/Final Certificate of B.Sc.(N) Degree

4. Attested copy of Study & conduct certificate of B.Sc.(N) course issued by the Principal of the college where last studied.

5. Attested copy of study and conduct certificate of GNM, if applicable

6. Attested copy of marks memo of GNM, if applicable

7. Attested copy of Bonafide and conduct certificates for 7 years (9th Class to Degree) from the Heads of Institutions.

8. Attested copy of Residence Certificate either of parents or candidate for proof of residence for ten (10) years in Telangana/Andhra Pradesh issued by MRO/Tahsildar where applicable (applicable for those who have not studied in any institution during the whole or any part of seven consecutive academic years in Telangana/Andhra Pradesh immediately preceding the qualifying examination). Please refer Annexure IV for local and non-local status and GOP No.646 dated 10th July, 1979.

9. The residence certificate of the candidate issued by MRO/Tahsildar, where applicable, must be in the format described in the GOP 646 dated 10th July, 1979.

10. Attested copy of Social Status certificate in the prescribed format in the case of BC, SC and ST candidate (candidates belongs BC-E category and claiming against reservation seat, please note that the certificate issued by the MRO/Tahsildar should be dated on or after 7th July, 2007). Any candidate of reserved category, if at all, failed to submit the certificate of social status along with application, his/her candidature will be assumed as “Open Category (OC)”.

11. Attested copy of X marks memo or proof of date of birth.

12. Attested copy of Transfer/Migration certificate of B.Sc. (Nursing).


14. Certificate of minimum of one year experience after Basic B.Sc.(N) or prior or after post basic B.Sc.(N).


NOTE: The candidates are required to submit clearly visible Xerox copies of all certificates attested by Gazetted Officer.

Please Note the following:

- Application will be summarily rejected if any of the above documents are not enclosed
- Any candidate found submitting false certificate will be prosecuted as per the law and the names of such person shall be forwarded to INC, New Delhi
- If the memorandums of marks are not submitted along with the application form or where evaluation is done by grading 50% will be assumed as default should there be need for tie breaking
- Do not fold the application
- Do not staple or tag application with other documents
Annexure – II

SPECIMEN FORM OF BOND TO BE EXECUTED BY A CANDIDATE JOINING M.Sc. (Nursing) COURSE, WITH SURITIES
(On Non Judicial Stamped paper Rs.100/-)

This Bond is executed on this ___day of____2014 by Ms.___________ S/o/D/o _____________________________ R/o_________________________ hereinafter called as “STUDENT” in favour of the Executive Registrar, Nizam’s Institute of Medical Sciences (NIMS), Punjagutta, Hyderabad hereinafter called as the” NIMS”.

WHEREAS the said student selected for the course of____________________ in the NIMS for the Academic year 2014.

WHEREAS the NIMS Institute has prescribed/stipulated the condition in admission prospectus that the student selected for course have to execute bond for Rs.1,00,000/- (Rupees one lakh only) in favour of the Executive Registrar, NIMS promising that she will complete the course. In case of cancellation/discontinuance of the said course by the student will be liable to pay the said bond amount and if any amounts received from the NIMS by way of stipend etc.,

WHEREAS the student selected has agreed to the said conditions and executing this bond. The bond will come into force from date of admission.

This Bond is executed in the presence of the following witness.

____________________
Witness: 1) (Student)
(full name & address)

2)
(full name & address)

We, the Gazetted officers / faculty
1)____________________ S/o____________________ R/o_________________________
working as______________

2)_________________ S/o____________________ R/o_________________________

working as______________ hereby stand as sureties to the Bond executed by
Ms.________________________ in favour of Executive Registrar, NIMS, Punjagutta, Hyderabad.
We undertake the liability of the above bond amount to an extent of bond amount as well as the
stipend if any received by the student / executor of the Bond. If the student / executor of the said
bond fail to discharge his/her obligations under the said bond, we will pay the said amount as and
when the NIMS demand.

The Sureties are signed this bond in the presence of the following witness on this day_____ of_____2014.

Witness:1 Surities:1 Name & Full address with Seal

Witness:2 Surities:2 Name & Full address with Seal

NB Sureties should be not below the rank of two Gazetted Officers.
ANNEXURE-III

Counselling procedure:

1. The candidates qualified for counselling will be called on the specified date for counselling.

2. The parameters considered during the counselling are:
   
i. the roster point (see table below)
   
ii. social category allotted for that roster point
   
iii. merit order of the candidate belonging to the category and
   
iv. Availability of subject of the candidate’s choice within the university area she belongs to (see table below) if applicable.

3. The candidates will be called in the order of roster point and asked to choose the subject of their choice. The first roster point for this year (2014) happens to be 32 and is allotted to Open Category (OC). Therefore the top ranker among Merit List (irrespective of social status) will be called first and will be asked to choose the subject of her choice and will be allotted the subject, provided a seat is available within the University Area (if applicable) he/she belongs to. Similarly, the second candidate to be called will be the top ranker among ST candidates. The third candidate shall be top ranker among Merit List (irrespective of social status) and so on. As the counselling proceeds, if a subject selected by a candidate is not available by virtue of getting filled up before, she will be allotted a subject of her second choice. The other restriction the candidate will have while selecting a particular subject is the availability of seat within the local university area she belongs to. In case it is not available the candidate will be given her next choice where a seat is available within the university area she belongs to.

<table>
<thead>
<tr>
<th>Roster Point</th>
<th>Category</th>
<th>Roster Point</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>32</td>
<td>OC</td>
<td>43</td>
<td>BC-D</td>
</tr>
<tr>
<td>33</td>
<td>ST</td>
<td>44</td>
<td>BC-E</td>
</tr>
<tr>
<td>34</td>
<td>OC</td>
<td>45</td>
<td>BC-A</td>
</tr>
<tr>
<td>35</td>
<td>BC-B</td>
<td>46</td>
<td>OC</td>
</tr>
<tr>
<td>36</td>
<td>OC</td>
<td>47</td>
<td>SC</td>
</tr>
<tr>
<td>37</td>
<td>OC</td>
<td>48</td>
<td>OC</td>
</tr>
<tr>
<td>38</td>
<td>OC</td>
<td>49</td>
<td>BC-B</td>
</tr>
<tr>
<td>39</td>
<td>BC-D</td>
<td>50</td>
<td>OC</td>
</tr>
<tr>
<td>40</td>
<td>OC</td>
<td>51</td>
<td>OC</td>
</tr>
<tr>
<td>41</td>
<td>SC</td>
<td>52</td>
<td>SC</td>
</tr>
<tr>
<td>42</td>
<td>OC</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
4. The University Area Reservation as per the provisions of Annexure IV of GOP 646 dated 10th July, 1979 applicable for state-wide universities is as follows:

<table>
<thead>
<tr>
<th>Subject</th>
<th>No. of seats</th>
<th>Local Area Reservation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>AU</td>
</tr>
<tr>
<td>Chid Health (Paediatric) Nursing</td>
<td>8 seats</td>
<td>3</td>
</tr>
<tr>
<td>Obstetric and Gynaecological Nursing</td>
<td>5 seats</td>
<td>2</td>
</tr>
<tr>
<td>Community Health Nursing</td>
<td>8 seats</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: The distribution of seats among local and non-local is prepared in accordance with the principles laid down in Full Bench Judgment of the Hon’ble High Court of Andhra Pradesh, reported in Dr.B.Sudhakar Vs. Union of India & Others and the Judgement in W.P.No.26303 of 2013, dated 30-09-2013.

**PROCESS OF COUNSELLING:**

1. Hall Ticket issued to the candidate for entrance examination must be produced for entry into counselling hall.

2. Qualified candidates have to report for counselling in person with hall-ticket, counselling fee and other required documents as detailed in Annexure-V.

3. Provisional certificate of B.Sc.(N) degree is permissible for those candidates who had passed the B.Sc.(N) course in the year 2014 only.

4. No TA/DA will be paid to any category of candidate called for counselling. All candidates should attend counselling at their own expenses. They should make their own arrangements for stay at Hyderabad.

5. Option once exercised during counselling is final. A candidate who has opted for and allotted a particular seat in the first counselling will not be permitted for second/further counselling.

6. The candidate has to attend in person for counselling. No proxy/representative is permitted under any circumstances into the counselling hall.

7. Second counselling will be held, if seats are vacant, on the date specified. The dates and eligible candidates shall be notified in NIMS website and no personal intimation will be sent.

8. A candidate who is present for the first counselling but does not opt at her category rank will be eligible to attend second counselling.
9. Any seat remaining vacant after the second counselling due to candidate’s resigning (or) not opting for the discipline, will be available for the final open selection counselling.

10. Institute is not responsible for any unforeseen events preventing the candidate from reaching for counselling and the candidate will be considered absent under such circumstances.
ANNEXURE – IV

DEFINITION OF LOCAL / NON-LOCAL STATUS

1. A Candidate shall be regarded as a local candidate in relation to a local area (AU/OU/SVU)

1.1. If he/she has studied in an Educational Institution or Educational Institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or first appeared in the relevant qualifying examination as the case may be.

1.2 Where, during the whole or any part of the four consecutive academic years in which he/she appeared, or first appeared in the relevant qualifying examination, he/she has not studied in any educational institutions, if he/she resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared, or first appeared, as the case may be.

2 A candidate who is not regarded as local candidate under clause (1.1) above in relation to any local area shall

2.1 If he/she studied in the educational institutions in the state for a period of not less than seven academic years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination as the case may be, be regarded as a local candidate in relation to.

   i. Such local area where he/she studied for the maximum period out of period of seven years.

   OR

   ii. Where the period of his/her study in two or more local areas is equal, such local area where he/she studied last in such equal periods.

2.2 If during the whole or any part of the seven consecutive academic years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination, he/she has not studied in the educational institutions, in any local area, but has resided in the state during the whole of the said period of seven years, be regarded as a local candidate in relation to.

   i. Such local area where he/she has resided for the maximum period out of the said period of seven years.

   OR

   ii. Where the period of his/her residence in two or more local areas is equal such local area where he/she had resided last in such periods.
3. Candidates coming under any of the categories given below and not satisfying the conditions mentioned in 1 or 2 above are treated as Non-Local to all the three University areas specified above.

   a. Candidates who have resided in the State* for a total period of 10 years excluding the periods of study outside the State; or either of whose parents have resided in the State for a total period of ten years excluding periods of employment outside the State;

   OR

   b. Candidates who are children of parents who are in the employment of these States or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-Public Institutions within the State**;

   OR

   c. Candidates who are spouses of those employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and educational institutions recognized by the Government a University or other competent authority and similar other quasi-Government institutions within the State**;

*State = Telangana/Andhra Pradesh
**Parents/Spouse shall be working in Telangana/A.P. on regular basis as on date of submitting the application

For full details refer G.O.P. No. 646, dated 10.07.1979

Note: Any period of study in State-wide University or a State-wide educational Institution / State-wide course as defined in the schedule to the Presidential Order, 1974 shall be disregarded for determining the University area.
LIST OF CERTIFICATES (ALL ORIGINALS) TO BE SUBMITTED AT TIME OF COUNSELLING:

1. Consolidated / Marks memos of B.Sc(Nursing)
2. Provisional/Final Certificate of B.Sc(N) Degree
3. Study & conduct certificate of B.Sc(N) course issued by the Principal of the college where last studied.
4. Bonafide and conduct certificates for 7 years (9th Class to Degree) from the Heads of Institutions.
5. Study and conduct certificate of GNM, if applicable
6. Marks memo of GNM, if applicable
7. Residence Certificate either of parents or candidate for proof of residence for ten (10) years issued by MRO/Tahsildar (applicable for those who have not studied in any institution during the whole or any part of seven consecutive academic years in Andhra Pradesh immediately preceding the qualifying examination). Please refer Annexure IV for local and non-local status.
8. The residence certificate of the candidate issued by MRO/Tahsildar, where applicable, must be in the format described in the GOP 646 dated 10th July, 1979.
9. Social Status certificate in the prescribed format in the case of BC, SC and ST candidate (candidates belongs BC-E category and claiming against reservation seat, please note that the certificate issued by the MRO/Tahsildar should be dated on or after 7th July, 2007).
10. 10th class marks memo or proof of birth certificate.
11. Transfer/Migration certificate of B.Sc. (Nursing)
12. Transcript Certificate of B.Sc.(Nursing)
13. Certificate of minimum of one year experience after Basic B.Sc.(N) or prior or after post basic B.Sc.(N).
14. Certificate of registration for Nurse issued by Telangana/ A.P. Nurses & Midwives Council
15. Certificate of registration for Midwife issued by Telangana/ A.P. Nurses & Midwives Council
17. Relieving order from the appointing authority (in case of in-service candidates)
18. Fees to be paid:
<table>
<thead>
<tr>
<th>PARTICULARS</th>
<th>AMOUNT (RS.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition fee per annum</td>
<td>1,00,000</td>
</tr>
<tr>
<td>Library fee per annum</td>
<td>1,000</td>
</tr>
<tr>
<td>Registration fee at admission</td>
<td>200</td>
</tr>
<tr>
<td>Medical exam fee at admission</td>
<td>500</td>
</tr>
<tr>
<td>Cultural and sports activities fee per annum</td>
<td>250</td>
</tr>
<tr>
<td>Examination fee per annum</td>
<td>1,500</td>
</tr>
<tr>
<td>Caution deposit at admission</td>
<td>2,000</td>
</tr>
</tbody>
</table>

2nd year fee shall be paid at the beginning of the 2nd year course.

15. Bond on a non-judicial stamped paper worth Rs.100/- value as per the proforma given in Annexure-II to the effect that he/she will complete the prescribed period of course or in default to pay the bond amount to the NIMS.

-z::-  

**IMPORTANT NOTE:**

1. No individual correspondence will be made for entrance examination/counselling/selection/admission. Candidates are requested to follow the instructions/information displayed at NIMS notice board/website: www.nims.edu.in as per the scheduled programme.
2. NIMS is not responsible for any postal delay for the receipt of the completed application after the prescribed closing date.
3. For enquiries contact:
   Academic 3
   2nd floor, Old OPD block, NIMS
   Phone No:040-23489189
   Mobile No:9490295019
4. For clarifications mail to: nimsadat@gmail.com
5. Candidates are requested to visit the website regularly for any updates.
NIZAM’S INSTITUTE OF MEDICAL SCIENCES
(A University Established Under the State Act)
PUNJAGUTTA, HYDERABAD-500 082(TELANGANA)

NIMS-PGD-2014
Prospectus for Admission into
Post Graduate Para-Medical Diploma courses for the year 2014

Website: www.nims.edu.in
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<td>II Notification</td>
<td>4</td>
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<tr>
<td>III Number of seats, duration of course and entry qualification required &amp; Age</td>
<td>4</td>
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<td>IV Statutory reservations</td>
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<td>V Local Area Reservations</td>
<td>6</td>
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<td>6</td>
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<td>VII Method of selection</td>
<td>6</td>
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<td>VIII Admission</td>
<td>7</td>
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<td>IX After Admission</td>
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<td>X Closure of admission</td>
<td>10</td>
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<tr>
<td>XI Leave</td>
<td>10</td>
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<td>XII Discontinuation of the course</td>
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<td>XV Termination of training and dismissal</td>
<td>11</td>
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<td>Annexure II</td>
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<td>Annexure III</td>
<td>15</td>
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<td>Annexure IV</td>
<td>17</td>
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<tr>
<td>Annexure V</td>
<td>20</td>
</tr>
</tbody>
</table>
At A Glance

**IMPORTANT DATES**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Availability of application on website</td>
<td>16-09-2014</td>
</tr>
<tr>
<td>Last date for submission of application (hard copy)</td>
<td>30-09-2014</td>
</tr>
<tr>
<td>Display of Merit List</td>
<td>08-11-2014</td>
</tr>
<tr>
<td>Issue of counselling letters for eligible candidates</td>
<td>12-11-2014</td>
</tr>
<tr>
<td>through e-mail</td>
<td></td>
</tr>
<tr>
<td>Date of Counselling</td>
<td>10.00 AM of 15-11-2014</td>
</tr>
<tr>
<td>Date of admission, payment of fee and submission of</td>
<td>Will be notified later</td>
</tr>
<tr>
<td>original certificates and bond</td>
<td></td>
</tr>
<tr>
<td>Commencement of classes</td>
<td>24-11-2014</td>
</tr>
<tr>
<td>Closure of admissions</td>
<td>23-01-2015</td>
</tr>
</tbody>
</table>

**PLEASE NOTE:**

Display of above list, where applicable, shall be made available on NIMS notice board and website [www.nims.edu.in](http://www.nims.edu.in)

- **NO INDIVIDUAL CORRESPONDENCE WILL BE MADE FOR SELECTION/ADMISSION. CANDIDATES ARE REQUESTED TO FOLLOW THE INSTRUCTIONS/INFORMATION DISPLAYED AT NIMS NOTICE BOARD/WEBSITE [www.nims.edu.in](http://www.nims.edu.in) AS PER THE ABOVE SCHEDULED PROGRAMME.**
- **IN CASE OF INSUFFICIENT NUMBER OF CANDIDATES, NIMS RESERVES RIGHT TO CANCEL THE ADMISSIONS**
I. Introduction

Nizam’s Institute of Medical Sciences is a State-wide University as declared by the Presidential Order. The admissions to the course shall be regulated as per AP Educational Institutions (Regulation of Admission) Order, 1974 as issued in G.O.P.No. 646, dated 10-7-1979 of Education (W) Department of Government of A.P. and as amended from time to time.

II. Notification

Applications are invited from eligible candidates as per Part XI, clause 96 of bill No.8 of 2014, The A.P. Reorganisation Bill, 2014 for admission into the Post Graduate Para-Medical Diploma courses for the year 2014.

III. Number of seats, duration of courses and entry qualification required:

<table>
<thead>
<tr>
<th>Name of the Course</th>
<th>Duration</th>
<th>Entry Qualification</th>
<th>Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>P.G. Diploma in Medical Laboratory Technology</td>
<td>Two years</td>
<td>B.Sc. (in any Science subjects/Life Sciences)</td>
<td>12</td>
</tr>
<tr>
<td>P.G. Diploma in Anesthesia Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>8</td>
</tr>
<tr>
<td>P.G. Diploma in Cardiac Pulmonary Perfusion Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>4</td>
</tr>
<tr>
<td>P.G. Diploma in Cardiovascular Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>2</td>
</tr>
<tr>
<td>P.G. Diploma in Dialysis Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>12</td>
</tr>
<tr>
<td>P.G. Diploma in Neuro-technology</td>
<td>Two years</td>
<td>-do-</td>
<td>2</td>
</tr>
<tr>
<td>P.G. Diploma in Radiation Therapy Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>4</td>
</tr>
<tr>
<td>P.G. Diploma in Radiography &amp; Imaging Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>8</td>
</tr>
<tr>
<td>P.G. Diploma in Respiratory Therapy Technology</td>
<td>Two Years</td>
<td>-do-</td>
<td>3</td>
</tr>
<tr>
<td>P.G. Diploma in Transfusion Medicine Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>57</strong></td>
</tr>
</tbody>
</table>

Note: 50% of the seats are reserved for the candidates who possess the requisite qualification and working in N.I.M.S. They should be approved probationers or should have put in at least 5 years regular service in the same department. Admission of in-service candidates is restricted to the particular course offered by the respective departments where they are working.

AGE: The minimum age for admission shall be 20 years completed and should not be more than 30 years as on 31st December, 2014. Upper age limit is relaxable by 3 years in the case of SC & ST candidates.
IV. Statutory Reservations for SCs, STs, & BCs

a) Rule of reservation for Scheduled Castes, Scheduled Tribes and Backward classes (A, B, C, D and E) shall be applied as per 100 points roster (Rule 22 of A.P. State and Subordinate Service Rules, 1996). The admissions will be made against roster points from **90-100 and 01 to 46** for this year (2014).

b) There shall be 3% reservation for differently-abled (Physically Handicapped-PH) with loco-motor disability of 50-70% confined to lower limbs. The candidates shall be selected on horizontal basis among general and reserved categories. In case of temporarily disabled persons, the PH certificate should be issued, within 3 months prior to presenting his/her application for seeking admission by claiming the benefit of reservation. The Medical Board constituted by the NIMS will scrutinize/verify the disability candidates and candidates claiming reservation under PH for confirmation of eligibility.

   a. BC-E reservation: There shall be 4% reservation under BC-E as per memo No.19392/A2/2007 dated 29-11-2007. The BC-E certificate based on G.O.Ms.No.23, Backward Classes Welfare (C2), dated 7th July, 2007 should be obtained from Tahsildar/Mandal Revenue Officer on or after 7th July, 2007. Admission under BC-E category is subject to condition of further orders issued either by the Government of Telangana/Andhra Pradesh or Hon’ble High Court of Judicature at Hyderabad for the States of Telangana and Andhra Pradesh or Hon’ble Supreme Court of India or any other competent authority.

   c) The roster point system for statutory reservations shall be followed by taking the total number of seats in all courses together.

**NOTE:**

i. The seats reserved for scheduled Tribes shall be made available to Scheduled Castes and Vice-versa, if qualified candidates are not available in the category. If qualified candidate belonging to Scheduled Castes and Scheduled Tribes communities are not available the left over seats reserved for them shall be treated as unreserved seats and shall be filled by the qualified candidates of General pool.

ii. If qualified candidates belonging to Backward class of a particular group are not available, the leftover seats shall be adjusted for the candidates of next group. If qualified candidates belonging to Backward classes are not available to fill up the seats reserved for them, the left over seats shall be treated as unreserved and shall be filled up with qualified candidates of General pool.

iii. If qualified candidates belonging to differently abled are not available, the leftover seat/seats shall be treated as unreserved and shall be filled up with qualified candidates of General pool.
V. Local Area Reservations

1. The local area reservations are made as per the procedure described in the Annexure IV of the GOP 646 and may be seen at www.nims.edu.in. The following allocations are accordingly made for the three regions of the State of Telangana and Andhra Pradesh.

   a. Andhra University (AU) : 42%
   b. Osmania University (OU) : 36% and
   c. Sri Venkateswara University (SVU) : 22%

2. The definition of local and non-local status and a detailed description of local/non local candidates in relation to a university area may be seen in Annexure II of the prospectus or GOP No.646 dated 10/07/1979 which is available in NIMS website: www.nims.edu.in.

VI. Application Procedure

1. Application form is available at www.nims.edu.in

2. A candidate must submit hard copy of the application form.

3. The application form may be downloaded and filled appropriately. Please note that all the columns in the application form require to be filled in. Incomplete and hand written application forms will be summarily rejected.

4. The filled in application form will have to be printed, signed and sent to Associate Dean, Aptitude Testing, 2nd floor, Old OPD Block, Nizam’s Institute of Medical Sciences, Punjagutta, Hyderabad 500 082 on or before 5.00 PM of 30/09/2014 along with a) all the documents mentioned in the annexure I and b) a demand draft (see Para 5 below).

5. A demand draft for Rs.700/- (Rupees seven hundred only) drawn in favour of the Director, Nizam’s Institute of Medical Sciences or NIMS Cash Receipt dated between 16/09/2014 to 30/09/2014 will have to be submitted simultaneously along with the filled-in application. The candidate must write his/her name and the course applied for on the back side of the Bank Draft/NIMS Cash Receipt. Application fee is non-refundable even if the application is rejected.

6. The filled in applications received after the prescribed date and time shall not be considered. The institute will not be responsible for non-receipt of applications or delay in postal transit.

7. An acknowledgement along with registration number will be sent to the candidate by e-mail after the application is processed.

8. The candidates who are in-service seeking admission into PG diploma courses shall submit service certificate and no objection certificate from the appointing authority in original along with application.

VII. Method of Selection

1. The selection shall be based on merit arrived out of total marks obtained in qualifying examination i.e. B.Sc. degree.

2. In case of equality of marks in the degree examination, the following criteria will be adopted to resolve the ties:

   a. Oswaal University (OU) : 36%
   b. Sri Venkateswara University (SVU) : 22%
a) Candidate obtaining higher total percentage of marks in the optional subjects in degree followed by

b) Candidate elder in age will be placed higher in the merit list in that order

3. The total marks obtained by the candidates in the degree examination and the names of the candidates selected for counselling will be displayed on the notice board of the Institute/website: www.nims.edu.in on the date specified.

4. The selection shall be based on the merit obtained in qualifying examination i.e. B.Sc. Degree examination. The statutory reservation rules and local area reservations as per G.O.P.No.646 dated 10th July, 1979 will be followed during counselling. Candidates have to report for counselling in person with a counselling fee of Rs.3, 200/- (Rupees three thousand and two hundred only). No request for postponing the date of counselling or request to appear at an earlier date shall be entertained. In case, a candidate fails to report for counselling at the date and time specified, he/she forfeits the right to admission and the seat shall be offered to the next candidate in the merit list. The candidates recommended for provisional admission are required to pay an amount of Rs.3, 200/- (Rupees three thousand and two hundred only) towards counselling fee immediately. This amount will be adjusted against the admission fee to be paid along with the balance of the admission fee to be collected at the time of admission. In case the candidate does not, for any reason, report for admission before the specified date he/she will forfeit the seat and counselling fee. The counselling procedure is described at annexure IV.

5. Counselling letters will be sent to the candidates through e-mail or will be issued in person.

6. The candidates called for the counselling shall come prepared to overstay for one more day beyond the date of counselling in case it is required.

7. A candidate once chosen a subject at the counselling, change of subject is not permitted even with mutual exchange also.

VIII. Admission

1. All those candidates who are selected for admission have to pay the fee as specified below and submit the original certificates as prescribed in annexure V on the date and time specified. Failure to submit the required certificates or pay the fee shall render the candidate forfeit the seat and such seat shall be allotted to the next candidate in the merit list.

2. Fee Structure:

   a. Tuition fee - Rs.3,200/- per annum
   b. Library fee - Rs. 250/- per annum
   c. Examination fee - Rs. 200/- per annum
   d. Medical fee - Rs. 250/- onetime fee
   e. Security deposit - Rs. 300/- (Refundable at the time of leaving the Institute)
i. Second year fee should be paid before the commencement of 2nd year classes

ii. The fee once paid is not refundable under any circumstance.

iii. All the in-service candidates, who are selected for admission, are also required to pay the above fee.

3. In all matters relating to selections and admissions, the decision of the Institute shall be final and binding on the candidates and selection cannot be questioned after admissions are closed.

4. All the candidates joining the course shall execute a bond in the prescribed form on a non-judicial stamped paper of Rs.100/- value along with two sureties not below the rank of Gazetted Officer to ensure completion of the prescribed period of training or in default to pay the bond amount and shall also have to refund the amount if any received as stipend up to that date to NIMS. The candidates who resign the course under this clause shall not be considered for any other subject/course during the same academic year. The course imparted prior to resignation shall not be considered for any other purposes. In the case of in-service candidates they have to execute a bond to satisfy the study leave rules of NIMS which may be obtained from the H.R. Department.

5. The original certificates submitted by the candidates shall not be returned to the candidates till they complete their course of study and appear for the final examination or on fulfilling condition (4) above.

6. For in-service candidates who are pursuing studies and who cannot deposit the original certificates at the time of counselling have to bring Xerox copies of the original certificates duly attested by the controlling authorities of the institution. They shall also produce a certificate from the institution that they have no objection to the candidate’s admission to the post graduate diploma courses and in the event of selection of the candidate to the course he/she shall be relieved immediately. Failure to submit the above certificates shall render the candidates being ineligible for admission.

7. All candidates who are employees in the State of Telangana and Andhra Pradesh, Central Government under taking, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public Institutions should submit their applications through proper channel attested by the appointing authority and submit No Objection Certificate in original from the appointing authority along with application. The selected candidates should submit relieving order along with original certificates at the time of admission.

8. No individual correspondence regarding selection/admissions will be made to the candidates. Candidates are requested to follow the instructions/information stated in prospectus at website: www.nims.edu.in as per the scheduled programme mentioned in prospectus.
IX. **After Admission**

1. The student shall maintain strict discipline during the period of study/training programme in terms of conduct rules of the NIMS. Violation of the conduct rules will result in the cancellation of the admission of the candidate apart from invoking the terms and conditions of the bond. The candidate shall not resort to any strikes during period of their study in dereliction of their duties or air their views criticizing the policies of the institute either before the print or electronic media or anywhere.

2. All students shall adhere to be institutional rules and violation of rules will be viewed seriously.

3. The selected candidates shall join the course by the date prescribed. In case the selected candidate does not report by the date, the next candidate in the order of merit will be selected in his/her place. No extension of time will be entertained.

4. The admission stands closed by the prescribed date and the courses shall commence from the notified date. Due to unforeseen reasons if a seat falls vacant within the period of closure of admissions, the candidate next in order of merit as per rules will be considered for admission.

5. Institute reserves the right to change the schedule after due notification.

6. The candidate shall not register for any other Degree / Diploma and continue the studies concurrently while doing the present course.

7. All selected candidates must maintain a logbook recording their day to day academic activities, which are to be submitted to the Dean, through proper channel once in six months.

8. The institute shall fix duties and responsibilities of students from time to time. They will be required to pursue such works as may be needed in the legitimate interest of patient care in the hospital.

9. The selection of each student will be subject to medical fitness. The medical fitness will be decided by the Medical Board appointed by the Institute. The decision of the Medical Board shall be final.

10. This is a full time course. The candidate shall be full time student. No student is allowed to do any private practice or consultation. “all the candidates joining the course shall work as ‘full time students’ during the period of training and shall attend not less than 80% (eighty percent) of the imparted training during each academic year including assignments, assessed full time responsibilities and participation in all facets of the educational process.

11. Candidates found to be ineligible at any stage of examination will not be permitted to appear in the examination. In an unlikely event of any ineligible candidate appearing and/or being successful in the examination the results/candidate of such candidate shall be cancelled and/or are deemed to be cancelled.

12. The candidates must complete the final examination within a period of 8 (eight) years from the date of admission to the course, failing which the candidate will be required to re-register for course after getting himself/herself selected for the course.
13. Institute is not responsible for any unforeseen events preventing the candidate from reaching for counselling and the candidate will be considered absent under such circumstances.

14. Any attempt on the part of the candidate to influence directly or indirectly by any means will be treated as disqualification.

X. **Closure of admission**

The admissions stand closed within 2 (two) months from the date of commencement of the course. The duration of the course shall be calculated from the date of commencement of the course without any reference to the date of joining of any individual.

XI. **Leave**

1. The candidates are eligible for 30 days leave for an academic year they can avail not exceeding 10 days (including public holidays/weekly offs) at a time. If a candidate is absent for more than 20 days without sanction of leave he/she shall be treated as deemed to have discontinued as per the rules. However, a candidate will be eligible for sick leave recommended by the Medical Board constituted by the institute.

2. In the case of candidate availing maternity leave, they shall undergo extra training to the extended period covered by the absence before they are permitted to take the examination.

3. If a candidate absent for more than 30 days without sanction of leave, he/she shall be treated as deemed to have discontinued the course and bond amount shall be recovered.

XII. **Discontinuation of the course**

Candidates are permitted to discontinue the course under the following conditions without any penalty.

i) Illness certified by the Medical Board of the institute.

ii) Failing in three attempts in any examinations conducted by the institute.

XIII. **Examinations:**

The candidates will have to appear for such examinations as prescribed by the institute from time to time.

XIV. **Anti- Ragging Act** - Ragging is prohibited in the Educational Institutions as per the State of Andhra Pradesh Prohibition of Ragging Act.No.26 of 1997, dated 21-08-1997 and any amendments issued from time to time. If any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if her/his explanation is not found satisfactory, the authority would expel her/his from the Institution.
XV. **Termination of training and dismissal**

A candidate admitted to the course shall be liable for dismissal at any time before the completion of the course on account of negligence, failure to attempt to the prescribed studies and duties, insubordination, misconduct or any other offences amounting to moral turpitude on the part of the candidate which in the opinion of the Head of the institute makes it undesirable to continue the candidate in the institute.

XVI. **Powers of Dean:**

Notwithstanding anything contained in these rules, the Dean NIMS may at any time before completion of the course either on his own motion or on the application of any person after due and proper enquiry and after giving the person two weeks’ time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of admission to the course. If in his opinion such candidate had furnished incorrect particulars / false information in the application or in the documents attached thereto or in the statement made either before the authority in-charge of admission or the Dean or any other manner. Against any such order of the Dean, the appeal shall lie with the Director, Nizam’s Institute of Medical Sciences, Hyderabad.

XVII. **These rules are subject to change in accordance with the decisions of the Institute taken from time to time.**

_Sd/-_

Director, NIMS
Annexure-I

List of documents to be submitted in person or by post along with hardcopy of application, duly signed:

1. Original bank demand draft/NIMS cash receipt (please write the name of the candidate and course applied for on the back side of draft/receipt)
2. Attested true copy of Marks memo of B.Sc. degree or consolidated marks memo of degree
3. Attested true copy of Provisional/Final Degree certificate of B.Sc.
4. Study & conduct certificate of B.Sc. course issued by the Principal of the college where last studied.
5. Attested copy of Bonafide and conduct certificates for 7 years (9th Class to Degree) from the Heads of Institutions.
6. Attested copy of Residence Certificate either of parents or candidate for proof of residence for ten (10) years issued by MRO/Tahsildar (applicable for those who have not studied in any institution during the whole or any part of seven consecutive academic years in Telangana/Andhra Pradesh immediately preceding the qualifying examination). Please refer Annexure II for local and non-local status.

7. The residence certificate of the candidate issued by MRO/Tahsildar, where applicable, must be in the format described in the GOP 646 dated 10th July, 1979.
8. Attested true copy of Social Status Certificate as applicable (candidates belonging to BC-E category and claiming against reservation seat please note that the certificate issued by the MRO should be dated on or after 7th July, 2007). Any candidate of reserved category, if at all, failed to submit the certificate of social status along with application, his/her candidature will be assumed as “Open Category (OC)”.
9. Attested true copy of Transfer certificate/Migration certificate of degree
10. Attested true copy of X class marks memo/proof of birth certificate
11. Attested true copy of Differently abled (Physically handicapped) certificate where applicable. In case of temporarily disabled persons, the PH certificate should be issued, within 3 months prior to presenting his/her application for seeking admission in any course by claiming the benefit of reservation, by the Medical Board vide G.O. Ms.No. 109 Women’s Development Child Welfare and Labour Department dated 15-6-1992.

Please Note the following:

- Application will be summarily rejected if any of the above documents are not enclosed
- Any person found submitting false certificate will be prosecuted as per the law.
- If the memorandum of marks are not submitted along with the application form or where evaluation is done by grading 50% will be assumed as default should there be need for tie breaking
- Do not fold the application
- Do not staple or tag application with other documents
Annexure – II

DEFINITION OF LOCAL / NON-LOCAL STATUS

1. A Candidate shall be regarded as a local candidate in relation to a local area (AU/OU/SVU)

1.1. If he/she has studied in an Educational Institution or Educational Institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or first appeared in the relevant qualifying examination as the case may be.

1.2. Where, during the whole or any part of the four consecutive academic years in which he/she appeared, or first appeared in the relevant qualifying examination, he/she has not studied in any educational institutions, if he/she resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared, or first appeared, as the case may be.

A candidate who is not regarded as local candidate under clause (1.1) above in relation to any local are shall

2.1. If he/she studied in the educational institutions in the state for a period of not less than seven academic years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination as the case may be, be regarded as a local candidate in relation to.

   i. Such local area where he/she studied for the maximum period out of period of seven years.

   OR

   ii. Where the period of his/her study in two or more local areas is equal, such local area where he/she studied last in such equal periods.

2.2. If during the whole or any part of the seven consecutive academic years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination, he/she has not studied in the educational institutions, in any local area, but has resided in the state during the whole of the said period of seven years, be regarded as a local candidate in relation to.

   i. Such local area where he/she has resided for the maximum period out of the said period of seven years.

   OR

   ii. Where the period of his/her residence in two or more local areas is equal such local area where he/she had resided last in such periods.
Note: Local area in respect of Andhra Pradesh (A.U area) includes Nagarjuna University area.
In respect of Sri Venkateswara University (SVU area), it includes Sri Krishnadevaraya University area, in respect of Osmania University (OU area), it includes Kakatiya University area.

3. Candidates coming under any of the categories given below and not satisfying the conditions mentioned in 1 or 2 above are treated as Non-Local to all the three University areas specified above.

a. Candidates who have resided in the State* for a total period of 10 years excluding the periods of study outside the State; or either of whose parents have resided in the State for a total period of ten years excluding periods of employment outside the State;

OR

b. Candidates who are children of parents who are in the employment of these States or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-Public Institutions within the State**;

OR

c. Candidates who are spouses of those employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and educational institutions recognized by the Government a University or other competent authority and similar other quasi-Government institutions within the State**;

*State = Telangana/Andhra Pradesh

**Parents/Spouse shall be working in Telangana/A.P. on regular basis as on date of submitting the application

For full details refer G.O.P. No. 646, dated 10.07.1979

Note: Any period of study in State-wide University or a State-wide educational institution/State-wide course as defined in the schedule to the Presidential Order, 1974 shall be disregarded for determining the University area.
Annexure - III

SPECIMEN FORM OF BOND TO BE EXECUTED BY A CANDIDATE JOINING P.G.DIPLOMA/DIPLOMA COURSES
(Non-Judicial Stamped paper Rs.100/-)

I, Ms./Mr.________________________________________________________
S/o D/o ______________________________________________________________________
R/o __________________________________________________________________________

selected for admission into P.G. Diploma in __________________________ course in the Nizam’s Institute of Medical Sciences, do hereby undertake to complete the said course as per the requirements of the Institute. In the event of my leaving the studies in the middle of the course, I undertake to pay Rs.10,000/- (Rupees ten thousand only) and also undertake to pay to the Nizam’s Institute of Medical Sciences, the stipend and allowances amount if any received by me. The bond is effective from the date of admission.

Date : ________________________________ Signature of Candidate

Signed by the above bounden
In the presence of:

Witness: 1) ___________________________ )
) with full name and address
) 
Witness: 2) ___________________________

We, the Gazetted officers / faculty
1) ___________________________ S/o____________________ R/o________________________
working as____________________

2) ___________________________ S/o____________________ R/o________________________
working as____________________

we hereby stand as sureties to the Bond executed by Mr._______________ in favour of Executive Registrar, NIMS, Punjagutta, Hyderabad. We undertake the liability of the above bond amount to an extent of bond amount as well as the stipend received by the student /
executor of the Bond. If the student / executor of the said bond fails to discharge his obligations under the said bond, we will pay the said amount as and when the NIMS demand.

The Sureties are signed this bond in the presence of the following witness on this day____ of______2014.

**Signature of the witnesses**

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<thead>
<tr>
<th>No.</th>
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**Signature of the Sureties:**

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<tr>
<td>2</td>
<td>Signature</td>
<td>Name &amp; Full address</td>
<td>Seal</td>
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NB: Sureties should be two permanent employees not below the rank of Gazetted Officers. The signature of the surety should be supported by seal/rubber stamp.
ANNEXURE-IV

Counselling procedure:

1. The candidates qualified for counselling will be called on the specified date for counselling.
2. The parameters considered during the counselling are:
   i. the roster point (see table below)
   ii. social category allotted for that roster point
   iii. merit order of the candidate belonging to the category and
   iv. Availability of subject of the candidate’s choice within the university area he/she belongs to (see table below) if applicable.
3. The candidates will be called in the order of roster point and asked to choose the subject of their choice. The 90th roster point happens to be OC. Therefore, the top ranker among Merit List (irrespective of social class) will be called first and will be asked to choose the subject of his/her choice and will be allotted the subject, provided a seat is available within the university area (if applicable) he/she belongs to. Similarly, the second candidate to be called will be the top ranker among SC candidates. The third candidate shall be top ranker among Merit List (irrespective of social status) and so on. As the counselling proceeds, if a subject selected by a candidate is not available by virtue of getting filled up before, he/she will be allotted a subject of his/her second choice. The other restriction the candidate will have while selecting a particular subject is the availability of seat within the local university area he/she belongs to. In case it is not available the candidate will be asked his/her next choice where a seat is available within the university area he/she belongs to.

<table>
<thead>
<tr>
<th>Roster Point</th>
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<tr>
<td>07</td>
<td>SC</td>
<td>26</td>
<td>OC</td>
<td>45</td>
<td>BC-A</td>
</tr>
<tr>
<td>08</td>
<td>ST</td>
<td>27</td>
<td>SC</td>
<td>46</td>
<td>OC</td>
</tr>
</tbody>
</table>
4. The University Area Reservation as per the provisions of Annexure IV of GOP 646 dated 10th July, 1979 applicable for state-wide universities is as follows:

<table>
<thead>
<tr>
<th>Name of the course</th>
<th>No. of Seats</th>
<th>Local Area Reservation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>AU</td>
</tr>
<tr>
<td>P.G. Diploma Course in Medical Laboratory Technology</td>
<td>12</td>
<td>5</td>
</tr>
<tr>
<td>P.G. Diploma Course in Anesthesia Technology</td>
<td>8</td>
<td>3</td>
</tr>
<tr>
<td>P.G. Diploma in Cardiac Pulmonary Perfusion Technology</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>P.G. Diploma Course in Cardiovascular Technology</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>P.G. Diploma in Dialysis Technology</td>
<td>12</td>
<td>5</td>
</tr>
<tr>
<td>P.G. Diploma Course in Neuro-technology</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>P.G. Diploma in Radiation Therapy Technology</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>P.G. Diploma in Radiography &amp; Imaging Technology</td>
<td>8</td>
<td>3</td>
</tr>
<tr>
<td>P.G. Diploma in Respiratory Therapy Technology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>P.G. Diploma in Transfusion Medicine Technology</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

AU: Andhra University  
OU: Osmania University  
SVU: Sri Venkateswara University

5. ‘Differently-abled’

i. Two seats are reserved at 6th and 31st roster points for differently abled (Physically Handicapped) candidate. These seats will be filled on horizontal basis.

ii. The reservation of PH (differently-abled) in admission to PG Diploma courses are provided to candidates with locomotory disability confined only to lower limbs between 50 to 70%. In case of temporarily disabled persons, the PH certificate should be issued within 3 months prior to presenting her/his application for seeking admission by claiming the benefit of reservation, by the Medical Board vide G.O.Ms.No.109 Women’s Development Child Welfare and Labour department dated 15-06-1992. The Medical Board constituted by the NIMS will examine these candidates and scrutinize their claim for reservation under PH for confirmation of eligibility.
iii. The roster points 6 and 31 will remain reserved for a ‘differently-abled’ candidate only if the previous roster points (i.e. 1 to 5 and 7 to 30) do not get filled by such a candidate. If any of these points gets filled by a differently-abled candidate, the roster point 6 and 31 will be allotted to an OC candidate.

iv. If the candidate at 6 and 31 roster points happens to be an OC-PH, then the roster will remain intact. On the other hand, if the candidate happens to be in the reserved category (BC-A, BC-B, BC-C, BC-D, BC-E, SC, ST), then the next available roster point for that category will be adjusted to an open position. For example, if a differently-abled BC-A candidate opts for the seat at roster point 6, the 20th roster point which is the next available roster point for that category will be adjusted to open category. If a differently-abled BC-B candidate opts for the seat, then the 10th roster point will be adjusted to an open category. If a differently-abled BC-D candidate opts for the seat, then the 18th roster point will be adjusted to an open category and so on for other categories too.

v. If qualified candidates belonging to differently abled (physically handicapped) are not available, the leftover seat shall be treated as un-reserved and shall be filled up with qualified candidates of General Pool.

**Process of Counseling:**

1. Counselling letter (original) issued to the candidate for counselling must be produced for entry to counseling hall.
2. Qualified candidates have to report for counseling in person with hall ticket and other required documents as detailed in Annexure V.
3. Provisional certificate of B.Sc. degree is permissible for those candidates who had passed the degree course in the year 2014 only.
4. No TA/DA will be paid to any category of candidate called for counseling. All candidates should attend counseling at their own expense. They should make their own arrangements for stay at Hyderabad.
5. Option once exercised during counseling is final. A candidate who has opted for and allotted a particular seat in the first counseling will not be permitted for second /further counseling.
6. The candidate has to attend in person for counseling. No proxy/representative is permitted under any circumstance into the counseling hall.
7. Institute is not responsible for any unforeseen events preventing the candidate from reaching for counselling and the candidate will be considered absent under such circumstances.
Annexure – V

LIST OF ORIGINAL CERTIFICATES TO BE SUBMITTED BY THE SELECTED CANDIDATES AT THE TIME OF COUNSELLING/ADMISSION

1. Marks memos of B.Sc. degree
2. Provisional/Final Degree Certificate of B.Sc.
3. Study & conduct certificate of B.Sc. course issued by the Principal of the college where last studied.
4. Bonafide and conduct certificates for 7 years (9th Class to Degree) from the Heads of Institutions.
5. Residence Certificate either of parents or candidate for proof of residence for ten (10) years issued by MRO/Tahsildar (applicable for those who have not studied in any institution during the whole or any part of seven consecutive academic years in Telangana/Andhra Pradesh immediately preceding the qualifying examination).

Please refer Annexure III for local and non-local status.
6. The residence certificate of the candidate issued by MRO/Tahsildar, where applicable, must be in the format described in the GOP 646 dated 10th July, 1979.
7. Social Status Certificate as applicable (Candidates belongs to BC-E category and claiming against reservation seat: please note that the certificate issued by the MRO should be dated on or after 7th July 2007).
8. Transfer Certificate / Migration certificate of Degree.
9. X Class marks Memo or Proof of date of birth.
10. Fees to be paid as mentioned in Rule VIII (2).
9. Bond on a non-judicial stamped paper worth Rs.100/- value as per the proforma given in Annexure-III to the effect that he/she will complete the prescribed period of course or in default to pay the bond amount to the NIMS
10. Differently abled (Physically handicapped) certificate where applicable. In case of temporarily disabled persons, the PH certificate should be issued, within 3 months prior to presenting his/her application for seeking admission in any course by claiming the benefit of reservation, by the Medical Board vide G.O.Ms.No.109 Women’s Development Child Welfare and Labour Department dated 15-6-1992. The Medical Board constituted by the NIMS will scrutinize/verify the disability candidates and candidates claiming reservation under PH for confirmation of eligibility.

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IMPORTANT NOTE:

1. No individual correspondence will be made for counselling/selection/admission. Candidates are requested to follow the instructions/information displayed at NIMS notice board/website: [www.nims.edu.in](http://www.nims.edu.in) as per the scheduled programme.
2. NIMS is not responsible for any postal delay for the receipt of the completed application after the prescribed closing date.
3. For enquiries contact:
   Academic 3
   2nd floor, Old OPD Block, NIMS
   Phone No:040-23489189
4. For clarifications mail to: nimsadat@gmail.com
5. Candidates are requested to visit the website periodically for any updates.