NIZAM’S INSTITUTE OF MEDICAL SCIENCES
(A University Established Under The State Act)
PUNJAGUTTA, HYDERABAD-500 082(A.P.)

NIMSET-2014
Prospectus for Admission into
MD/MS Post Graduate Medical Specialty Courses

Website: www.nims.edu.in
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### At A Glance

1. Availability of on-line application | 09-12-2013
2. Last date for submission of application | By 5.00 PM of 28-12-2013
3. Cut-off date for completion of internship | 31-03-2014
4. Issue of Hall Tickets | 10th February, 2014
5. Date of entrance examination | 10.00 AM on 16-02-2014 (Sunday)
6. Publication of question booklets | After 5.00 PM of 17-02-2014
7. Deadline for report of discrepancies in self-evaluation of OMR sheets, if any | 5.00 PM of 19-02-2014
8. Display of Provisional results & Merit List | 26-02-2014
9. Date of Counseling | 
10. Payment of fee and submission of Original certificates and bond | Date will be notified later
11. Commencement of classes | 02-05-2014
12. Closure of admissions | 31-05-2014
I. Introduction

Nizam’s Institute of Medical Sciences is a ‘State-wide University’ as declared by the Presidential Order, 1974. The admissions to the courses shall be regulated as per A.P. Educational Institutions (Regulation of Admission) Order, 1974 as issued in G.O.P.No.646 dated 10th July, 1979 of Education (W) Department of Government of Andhra Pradesh and as amended from time to time.

II. Notification

Applications are invited from eligible candidates of Andhra Pradesh for admission into MD/MS post graduate medical specialty courses for the year 2014.

III. Number of seats, duration of course and entry qualification required:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Seats</th>
<th>Duration-Years</th>
<th>Entry Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>MD (Anaesthesiology)</td>
<td>7</td>
<td>3</td>
<td>MBBS</td>
</tr>
<tr>
<td>MD (Bio-Chemistry)</td>
<td>4</td>
<td>3</td>
<td>MBBS</td>
</tr>
<tr>
<td>MD (General Medicine)</td>
<td>4</td>
<td>3</td>
<td>MBBS</td>
</tr>
<tr>
<td>MD (Hospital Administration)</td>
<td>3</td>
<td>3</td>
<td>MBBS</td>
</tr>
<tr>
<td>MS (Orthopaedics)</td>
<td>4</td>
<td>3</td>
<td>MBBS</td>
</tr>
<tr>
<td>MD (Pathology)</td>
<td>5</td>
<td>3</td>
<td>MBBS</td>
</tr>
<tr>
<td>MD (Radiotherapy)</td>
<td>1</td>
<td>3</td>
<td>MBBS</td>
</tr>
</tbody>
</table>

Note: In the event, if the Medical Council of India permitting an increase in the existing courses or any new courses sanctioned in the PG medical seats during the course of admissions for the year 2014 those seats will also be filled up from the merit list available without issuing any further notification.

The admissions into the courses are subject to outcome of writ petitions pending with Hon’ble High Court of Andhra Pradesh and Supreme Court of India.

IV. Eligibility

a) Candidates who have passed MBBS examination from Medical Colleges recognized by MCI and completed Internship at the time of their applying are eligible. Candidates who will be completing Internship on or before 31/03/2014 are also eligible to apply, provided they submit a certificate to the effect that is signed by the Principal/Dean.

b) Requirement of compulsory rotating internship shall not be condoned unless approved by the Medical Council of India (MCI). The condonation of compulsory rotating internship shall be restricted to the period up to 31/03/2014 and not beyond that date. The condonation certificate from MCI must be submitted along with the application form.
c) The candidates who have already registered for any regular or part time course at NIMS and would like to apply for admission to another course at NIMS, shall resign from such Training/course in the Institute duly fulfilling the conditions of the bond and failure to do so will render their applications for admission liable to be rejected.

V. Statutory Reservations

A. Rule of Reservation for Scheduled Tribes, Scheduled Castes and Backward Classes (A, B, C, D and E) shall be applied as per 100 points roster (Rule 22 of A.P. State and Subordinate Service Rules, 1996). Consequent to allotment of the seats from roster point 53 to 80 during the year 2013, the roster will be resumed from point 81 this year (2014).

B. i) There shall be 3% reservation on horizontal basis for differently-abled (PH) with loco motor disability of lower limbs between 50% to 70%.

ii) Provided that in case any seat in this 3% quota remains unfilled on account of unavailability of candidates with locomotory disability of lower limbs between 50% to 70% then any such unfilled seat shall be filled up by persons with locomotory disability of lower limbs between 40% to 50%.

iii) Candidates with less than 40% disability are not eligible for the benefit of reservation under PH category.

iv) In case of temporarily disabled persons, the PH certificate should be issued, within three months, prior to last date for submission of application for claiming the benefit of reservation.

v) The Medical Board constituted by the NIMS will examine these candidates and scrutinize their claim for reservation under PH for conformation of eligibility.

C. The roster point system for statutory reservations shall be followed by taking the total number of seats in all the courses.

Note:

i. The seats reserved for scheduled Tribes shall be made available to Scheduled Castes and Vice-versa, if qualified candidates are not available in the category.

If qualified candidates belonging to Scheduled Castes and Scheduled Tribes communities are not available the left over seats reserved for them shall be treated as unreserved seats and shall be filled by the qualified candidates from general pool.
ii. If qualified candidates belonging to backward class of a particular group are not available, the left over seats shall be adjusted for the candidates of next group. If qualified candidates belonging to backward classes are not available to fill up the seats reserved for them, the left over seats shall be treated as unreserved and shall be filled up with qualified candidates from general pool.

If qualified candidates belonging to differently abled are not available, the leftover seat/seats shall be treated as unreserved and shall be filled up with qualified candidates from general pool.

VI. Local Area Reservations:

The local area reservations are made as per the procedure described in the Annexure IV of the G.O.P.No.646 dated 10th July, 1979 and may be seen at www.nims.edu.in. The following allocations are accordingly made for the three regions of the State of Andhra Pradesh.

a) Andhra University (AU) - 42%
b) Osmania University (OU) - 36%
c) Sri Venkateswara University (SVU) - 22%

The definition of local and non-local status and a detailed description of local/non-local candidates in relation to a university area may be seen in Annexure II of the prospectus.

VII. Application Procedure

1. A candidate must submit both soft and hard copies of the Application form.
2. It may be ensured that the 4-step application process as detailed below is followed.

   Step 1: An account must be created by using an existing E-mail ID, Candidate’s Name, Date of Birth and a Password.

   a) E-mail ID should be already existing, active and should be valid. E-mail ID once filled cannot be changed. It may be ensured that E-mail ID is correctly filled failing which no communications will occur.

   b) E-mail ID and Password will be the applicant’s User Name and Password for accessing online application form. In case the Password is forgotten the applicant may click on “Forgot Password” tab and follow the procedure.

   c) The applicant’s full name should be the same as given in the secondary School Leaving Certificate or equivalent examination.

   d) Date of Birth should be the same as recorded in the Secondary School Leaving Certificate or equivalent examination.
e) Once registered, the registration details cannot be changed.

f) Declaration once made in the application with regard to the social status like SC/ST/BC-A,B,C,D and E etc., will not be changed subsequently either prior to entrance examination or counseling. Hence candidates are cautioned to fill in with great care about the social status.

g) Applications without duly attested SC/ST/BC certificates shall be treated strictly as belonging to Open Category and no correspondence shall be entertained after the last date of submission of application. Mere mention of a category either as SC/ST/BC without enclosing proper certificates necessary in this behalf, such applicants will be treated as belonging to open category and no changes or modifications are permissible thereafter under any circumstances.

Step 2:
A demand draft may be obtained for Rs.2,000/- (Rupees two thousand only) in favour of the Director, Nizam’s Institute of Medical Sciences, payable at Hyderabad or by paying Rs.2,000/- in NIMS cash counter in person. The candidates must write his/her name and application registration number on the back side of the DD/NIMS cash receipt. Application fee is non-refundable even if the application is summarily rejected.

Step 3:

a) It is important to obtain a digital copy of a passport size photograph or a soft copy of the scanned photograph of size not more than 100KB.

b) The signature of the candidate may be inserted in an area of 2” x 1” on white paper with black ball point pen. The signature area of 2” x 1” may be scanned, cropped and saved for uploading with the online application. The size of the scanned image of the signature should not be more than 100 KB. One MUST NOT UPLOAD signature in A4 size format/complete paper as this later on would result in difficulty in inserting the signature in their admit cards.
Step 4:

a) The online application form is now filled completely after logging in to the individual account of the candidate

b) Instructions for filling are provided as help text in the online application form against each item to be filled in.

c) The passport size photograph and signature need to be uploaded as instructed.

d) The column of rank obtained in NEET PG is not mandatory

e) The “View” button may be clicked to see the filled in application form and for any editing.

f) Applicant can edit the application details only before submitting the application. Once “Submit” button is clicked he/she will not be able to edit the details. Therefore, “Submit” button should be clicked only after ensuring that all the application details are correct in all respects before the final and irrevocable submission.

3. The filled-in Application form now needs to be printed. The hard copy of the filled-in application form with all necessary documents (Annexure I) and the DD/NIMS cash receipt shall be submitted in person or sent by post to the Associate Dean, Aptitude Testing, Academic 3, 2nd floor, OPD Block (Old Building), Nizam’s Institute of Medical Sciences, Pun jagutta, Hyderabad -500 082, Andhra Pradesh on or before 5.00 PM on 28-12-2013.

4. The filled in applications received after the prescribed date and time shall not be considered. The Institute will not be responsible for non-receipt of applications or delay in postal transit.

5. After the applications are processed, if there is any discrepancy or non-submission of required documents such applications shall be summarily rejected without any intimation. They may also check the status of their Application online after logging in. In case there are no discrepancies, hall tickets will be issued by the scheduled date and candidates may download the same.

6. The in-service candidates must be sponsored by their parent department. Applications should be forwarded by the appointing authority. The in-service candidates are required to submit Service Certificate and No Objection Certificate in original from the appointing authority at the time of submission of application in prescribed format at annexure VI.
VIII. Entrance Test

1. The entrance examination is common to all post-graduate courses and consists of 150 single best response type MCQs covering all subjects carrying 150 marks to be answered in 150 minutes duration.

2. An approximate break-up of the question paper is given below:

<table>
<thead>
<tr>
<th>Subject</th>
<th>No. of MCQs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy</td>
<td>6</td>
</tr>
<tr>
<td>Biochemistry</td>
<td>6</td>
</tr>
<tr>
<td>Physiology</td>
<td>6</td>
</tr>
<tr>
<td>Pathology</td>
<td>9</td>
</tr>
<tr>
<td>Pharmacology</td>
<td>9</td>
</tr>
<tr>
<td>Microbiology</td>
<td>9</td>
</tr>
<tr>
<td>Forensic Medicine</td>
<td>5</td>
</tr>
<tr>
<td>PSM</td>
<td>9</td>
</tr>
<tr>
<td>Medicine</td>
<td>15</td>
</tr>
<tr>
<td>Pediatrics</td>
<td>7</td>
</tr>
<tr>
<td>Dermatology</td>
<td>3</td>
</tr>
<tr>
<td>Psychiatry</td>
<td>3</td>
</tr>
<tr>
<td>Radio-diagnosis</td>
<td>8</td>
</tr>
<tr>
<td>Surgery</td>
<td>15</td>
</tr>
<tr>
<td>ENT</td>
<td>5</td>
</tr>
<tr>
<td>Orthopedics</td>
<td>10</td>
</tr>
<tr>
<td>Ophthalmology</td>
<td>5</td>
</tr>
<tr>
<td>Anesthesiology</td>
<td>5</td>
</tr>
<tr>
<td>OBG</td>
<td>15</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>150</strong></td>
</tr>
</tbody>
</table>

3. Approximately, 15% of the questions will be of Assertion-Reasoning type, 15% will be multi response type and the remaining will be of standard MCQ type. Irrespective of question types, questions may be based on images, clinical problem solving, diagnostic algorithms etc. Sample questions are available at the website [www.nims.edu.in](http://www.nims.edu.in)

4. The syllabus for Entrance Test shall be that of MBBS standard of the Universities in Andhra Pradesh State.

5. All questions will be of one best/correct response type having four alternatives.

6. More than one answer indicated against a question will be deemed as incorrect response and negative marks will be given.

7. Each answer with correct response shall be awarded one mark.

8. Zero mark will be given for the questions not answered.
9. Negative marks will be given for incorrect response. For every incorrect response 0.25 marks will be deducted.

10. The entrance test shall be conducted at the venue and date and time specified by the institute.

11. Candidates will receive one of the four sets of a question booklet. The same questions will be arranged in different order in each set. It is the candidate's responsibility to darken the appropriate question booklet code in the OMR answer sheet. Candidate should also write the OMR answer sheet serial number in the question booklet and return it to the invigilator at the end of examination. OMR answer sheets of the candidates not complying with instructions or resorting to malpractice of any kind will not be evaluated.

12. The minimum percentage of marks for eligibility in the entrance examination for admission to postgraduate medical courses shall be 50% for general category candidates, 45% for persons with locomotory disability of lower limbs as defined earlier and 40% for the candidates belonging to Scheduled Castes, Scheduled Tribes and other Backward Classes.

13. Candidates appearing for entrance test will not be paid any traveling allowance.

14. Candidates indulging in malpractice during the entrance examination will be disqualified and their hall-tickets shall be confiscated. The malpractice information will be forwarded to Medical Council of India for necessary action in addition to any action taken by NIMS administration. The marks of such candidates will not be displayed.

15. Institute is not responsible for any unforeseen events preventing the candidate from reaching the examination hall/counseling and the candidate will be considered absent under such circumstances.

16. Any attempt on the part of the candidate to influence directly or indirectly by any means will be treated as disqualification.

17. The Examination and Evaluation process to postgraduate admissions at NIMS is totally transparent:

   i. The question papers are set by a random computer selection from a question bank that is validated by an appointed senior faculty.

   ii. Immediately after the examination, the question paper and the individual performances as evaluated by the computerized system against right answers are published on NIMS website.

   iii. Candidates are given 48 hours to lodge any complaints with regard to the question paper, the answer key provided and the evaluation of the individual performances as perceived by the candidates. All the complaints are registered and acknowledged.
iv. The complaints are looked into by the Faculty appointed for the purpose who would then give their considered report with reasons and references from medical literature. The report of the Faculty is considered final and no further enquiries are entertained.

v. After the complaints are resolved the final evaluation of individual candidates along with the merit list of candidates is published on NIMS website.

vi. No individual correspondence will be entertained at any stage.

IX. Method of Selection

1. Selection will be made based on the performance of the candidates at the Common Entrance Test i.e. NIMSET 2014.

2. In the event of two or more candidates securing equal marks in the entrance examination, their inter se merit in the descending order shall be determined as follows:
   i. Candidate scoring less negative marks followed by
   ii. Candidate securing higher aggregate marks in Final MBBS examination (Part I and Part II) will be followed by
   iii. Candidate senior in age

3. The marks obtained by the candidates in the entrance examination and merit list along with the names of candidates qualified for counseling will be displayed on the notice board of the Institute/website http://www.nims.edu.in on the date specified. In case the candidate fails to report for counseling he/she forfeits the right to admission.

4. Candidates have to report for counseling on the date specified in person. No request for postponing the date of counseling or request to appear at an earlier date shall be entertained. In case, a candidate fails to report for counseling at the date and time specified, he/she forfeits the right to admission and the seat shall be offered to the next candidate in the merit list. The candidates recommended for provisional admission are required to pay an amount of Rs.10,000/- (Rupees ten thousand only) towards counseling fee immediately. This amount will be adjusted against the admission fee to be paid along with the balance of the admission fee to be collected at the time of admission. In case, the candidate does not, for any reason, report for admission before specified date he/she will forfeit the counseling fee. The counseling procedure is described at Annexure III.

5. The candidate selected at counseling will be given a provisional admission letter.
X. Admission

1. All those candidates who have been allotted the seat have to pay the fee as specified and submit the original certificates on the date of admission. All the candidates joining the post graduate degree course shall execute a bond and undergo medical examination by a board constituted by NIMS on or before the stipulated date. The bond should be on non-judicial stamped paper of Rs.100/- value along with two sureties at the time of admission as per the format enclosed to the prospectus at Annexure-IV that they shall complete the course failing which the conditions of the bond shall be invoked. The sureties on the bond should be not below the rank of Gazetted Officers. The signature of the surety should be supported by seal/rubber stamp.

2. After the certificates are scrutinized and found to be in order, the candidate signs an agreement and he/she is given the admission letter. This is treated as completion of the admission process.

3. If any candidate discontinues the course at any time or is relieved on his/her request for any reason the fee that is paid will not be refunded. In addition he/she has to pay a penalty as indicated below:

   a) A candidate who discontinues the course during admission period i.e. May 1st 2014 to May 28th, 2014 shall have to pay a penalty of Rs.1,00,000/- (Rupees one lakh only), and stipend received if any and if a candidate discontinues the course on or after 29th May, 2014, shall have to pay a penalty of Rs.5,00,000/- (Rupees five lakhs only) and stipend received if any.

   b) After closure of admissions, a candidate can seek his/her original certificates on fulfilling the following conditions: Deposit or furnish a bank guarantee in favour of the institute for Rs.1,00,000/- in addition to stipend to be received for the remaining period of course from the date of seeking the certificates.

   c) The fee paid at the time of counseling/admission is not refundable under any circumstances

4. For candidates who are pursuing studies and who cannot deposit the original certificates at the time of counseling have to bring Xerox copies of the original certificates duly attested by the controlling authorities and OR a custodian certificate issued by the institution. They shall also produce a certificate from the institution that they have no objection to the candidate’s admission to the post graduate degree course and in the event of selection of the candidate to the course he/she shall be relieved immediately. Failure to submit the above certificates shall render the candidates being ineligible for counseling.

5. In all matters relating to counseling and admission, the decision of the Institute shall be final and binding on the candidates and selection cannot be questioned after admissions are closed.
6. No individual correspondence will be made for counseling/admission. Candidates are requested to follow the information regularly displayed at NIMS notice board and website: www.nims.edu.in.

7. **Fee Structure:**

<table>
<thead>
<tr>
<th>Sl</th>
<th>Purpose</th>
<th>Periodicity</th>
<th>1st year</th>
<th>2nd year</th>
<th>3rd year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Tuition fee</td>
<td>Monthly</td>
<td>Rs.4,000</td>
<td>Rs.5,000</td>
<td>Rs.6,000</td>
</tr>
<tr>
<td>2</td>
<td>Library fee</td>
<td>Annual</td>
<td>Rs.1,000</td>
<td>Rs.1,000</td>
<td>Rs.1,000</td>
</tr>
<tr>
<td>3</td>
<td>Medical fee</td>
<td>Annual</td>
<td>Rs.1,500</td>
<td>Rs.1,500</td>
<td>Rs.1,500</td>
</tr>
<tr>
<td>4</td>
<td>Examination fee</td>
<td>One time</td>
<td>Rs.5,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>5</td>
<td>Thesis/Paper Evaluation</td>
<td>Per thesis/paper</td>
<td></td>
<td>Rs.4,000</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Alumni services</td>
<td>One time</td>
<td></td>
<td></td>
<td>Rs.3,500</td>
</tr>
</tbody>
</table>

8. In-service candidates of Government of Andhra Pradesh are also required to pay the above fee. Non-payment of tuition fee will entail discontinuation of the course.

**XI. After admission**

1. The courses are full time courses. The candidates shall be full time resident. No postgraduate is allowed to do any private practice or consultation. The tuition fee shall be paid before 5th of every month. For such of those candidates receiving stipend the tuition fee shall be deducted from the stipend payable to them.

2. The candidate shall not register for any other Degree/Diploma and continue the studies concurrently while doing the present course.

3. Accommodation will be provided to the candidates to the extent available on a rent fixed as per rules of Institute. They will have to necessarily stay in the accommodation if provided by the Institute.

4. Duties and responsibilities of Residents joining MD/MS courses shall be fixed by the Institute from time to time. They will be required to pursue such works as may be needed in the legitimate interest of patient care in the hospital.
5. All selected candidates must maintain a logbook recording their day-to-day academic activities, which are to be submitted to the Director through proper channel once in six months.

6. The selected candidates will have to submit thesis/research documents as per rules of institute that shall be issued in accordance to the MCI guidelines.

7. The admission of each Resident will be subject to medical fitness. The Medical Board appointed by the Institute will decide the medical fitness. The decision of the Medical Board shall be final.

8. The students shall maintain strict discipline during the period of study/training programme in terms of conduct rules of the NIMS. Violation of the conduct rules will result in the cancellation of the admission of the candidate apart from invoking the terms and conditions of the bond. The candidate shall not resort to any strikes during the period of their study in dereliction of their duties or air their views criticizing the policies of the Institute either before the print or Electronic Media or anywhere.

9. Candidates found to be ineligible at any stage of examination will not be permitted to appear in the examination. In an unlikely event of any ineligible candidate appearing and/or being successful in the examination the result of such candidate shall be cancelled and/or are deemed to be cancelled.

10. “All the candidates joining the course shall work as ‘full time residents’ during the period of training and shall attend not less than 85% (eighty five percent) of the imparted training during each academic year including assignments, assessed full time responsibilities and participation in all facets of the educational process.”

11. All guidelines/instructions issued by Medical Council of India from time to time will be applicable.

XII. Stipend/Salary

1. Stipend/salary as fixed by the Institute from time to time shall be paid.

2. Stipend/salary will be paid to the Postgraduate students who are regular in attendance and show good progress every month. The total period during which the students are paid stipend shall not exceed 36 months for Postgraduate degree courses. No candidate will be eligible to draw the stipend for more than 36 months during his/her entire study period.

3. In-service candidates serving Government of Andhra Pradesh and other Government institutions will not be paid stipend.

4. The postgraduate degree candidates must complete the final examination within a period of 8 years from the date of admission to the course, failing
which the candidate will be required to re-register for Post Graduate degree course after getting himself/herself selected for the course.

XIII. **Closure of admissions:**

The admissions stand closed by the prescribed date and the courses shall commence from the notified date. Due to unforeseen reasons if a seat falls vacant within the period of closure of admissions as per MCI rules, the candidate next in order of merit as per rules will be considered for admission i.e., on or before 31/05/2014.

XIV. **Leave**

1. The candidates are eligible for 30 days all-purpose leave in an academic year. The entitlement includes leave for sickness and attendance of professional conferences etc.

2. Maximum duration of leave at a time will be 10 days

3. If a candidate avails more than 10 days at a time, the stipend shall be deducted proportionately. The balance of leave in a year, if any, shall not be carried forward to the next academic year.

4. The candidate is not eligible for special casual leave.

5. Extraordinary leave without stipend, for additional periods beyond leave eligibility will be considered in case the candidate is sick and the Institute’s medical board considers that his/her illness requires rest.

6. If the candidate is absent for more than 30 days without sanction of leave, he/she shall be deemed to have discontinued the course and the Bond amount and the stipend paid shall be recovered as per rules.

XV. **Maternity Leave**

1. Maximum stipendiary maternity leave is three months.

2. Women candidates may avail up to six weeks of stipendiary maternity leave before the expected date of delivery and the remaining part of three months stipendiary maternity leave after the EDD.

3. Additional non-stipendiary maternity leave up to three months may be availed by the women candidates.

4. Thus the maximum duration of permissible maternity leave is six months. Three months with stipend and the remaining without stipend

5. The maternity leave entitlement as above is without prejudice and without compromise of the mandatory clinical experience and attendance requirement of the course.
Note:

i. The course may be extended and the candidate may be allowed to take the next available end semester or end term examinations after completing the mandatory attendance requirement.

ii. The candidates shall undergo extra training for the period covered by the absence without stipend.

XVI. Powers of the Dean

Notwithstanding anything contained in these Prospectus the Dean, NIMS may at any time before completion of the Postgraduate Medical Course either on his own motion or on the application of any person after due and proper enquiry and after giving the person two weeks’ time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of admission to the course. If in his opinion such candidate had furnished incorrect particulars/false information in the application or in the documents attached thereto or in the statement made either before the authority in charge of admission or the Dean or any other manner. Against any such order of the Dean, the appeal shall lie with the Director, Nizam’s Institute of Medical Sciences.

XVII. Anti-Ragging Act


If any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the Institution and the information will be forwarded to Medical Council of India for taking necessary action.

This prospectus is subject to change in accordance with the decisions of the institute taken from time to time.

DIRECTOR, NIMS
Annexure I

List of documents to be submitted along with the hardcopy of application:

1. Original bank demand draft/NIMS cash receipt (please write the name of the candidate and course applied for on the back side of draft/cash receipt).
2. Attested copy of Marks memos of M.B.B.S or consolidated marks memo
3. Attested copy of Provisional/Final M.B.B.S. Degree Certificate
4. Attested copy of X class marks memo/proof of date of birth
5. Attested copy of Permanent Medical Registration Certificate
6. Attested copy of Compulsory Rotation Internship Certificate
7. Attested copy of Social Status Certificate in the prescribed format, if applicable.
8. The BC-E certificate based on G.O.Ms.No.23, Backward Classes Welfare (C2), dated 7th July, 2007 should be obtained from Mandal Revenue Officer/Tahsildar on or after 7th July, 2007, if applicable
9. Attested copy of Study and Conduct certificate of MBBS from the Head of the Institution/College.
10. Attested copy of Study and Conduct certificates from 6th to Intermediate (applicable for candidates who completed MBBS from State-wide Universities/State-wide educational institutions/State-wide courses in Andhra Pradesh as defined in the GOP No.646 dated 10th July, 1979.
11. Attested copy of documents in support of local candidature as defined in the Presidential Order (GOP No.646, dated 10th July, 1979, A.P. Educational Institutions (Regulation of Admissions), Order 1974:
   i) Study and Conduct certificate for 7 years (Intermediate to MBBS) from the Head of the Institution OR
   ii) Residence certificate of candidate (who have not studied in any institution during the whole or any part of seven consecutive academic years in Andhra Pradesh immediately preceding the qualifying examination) for a total period of 10 years in A.P. excluding the period of study outside the State of Andhra Pradesh issued by MRO/Tahsildar OR
   iii) Residence Certificate of parents or either of parents for a total period of 10 years in Andhra Pradesh excluding period of employment outside the State of Andhra Pradesh issued by MRO/Tahsildar.
12. The residence certificate of the candidate issued by MRO/Tahsildar, where applicable, must be in the format prescribed in the GOP No.646 dated 10th July, 1979.
13. Service Certificate and No Objection Certificate from appointing authority in original (for in-service candidates only)

14. Internship completion certificate (whose internship to be completed by 31st March, 2014) attested by the principal of the medical college, if applicable. (Date of internship completion should be noted clearly)

15. Attested copy of differently abled (PH) certificate if applicable. In case of temporarily disabled persons, the certificate should be issued, within 3 months prior to last date for submission of application by claiming the benefit of reservation, by the Medical Board vide G.O. Ms.No.109 Women’s Development Child Welfare and Labour Department dated 15-6-1992.

-:o0o:-

Please Note the following:

- Application will be summarily rejected if any of the above documents are not enclosed
- Any person found submitting false certificate will be prosecuted as per the law and the names of such person shall be forwarded to MCI
- If the memorandums of marks are not submitted along with the application form or where evaluation is done by grading, 50% will be assumed as default should there be need for tie breaking.
- Do not fold the application
- Do not staple or tag application with other documents
Annexure – II

Definition of Local / Non-Local Status

1. A Candidate shall be regarded as a local candidate in relation to a local area (AU/OU/SVU)

1.1. If he/she has studied in an Educational Institution or Educational Institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or first appeared in the relevant qualifying examination as the case may be.

1.2. Where, during the whole or any part of the four consecutive academic years in which he/she appeared, or first appeared in the relevant qualifying examination, he/she has not studied in any educational institutions, if he/she resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared, or first appeared, as the case may be.

A candidate who is not regarded as local candidate under clause (1.1) above in relation to any local are shall

2.1. If he/she studied in the educational institutions in the state for a period of not less than seven academic years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination as the case may be, be regarded as a local candidate in relation to.

   i. Such local area where he/she studied for the maximum period out of period of seven years.

   OR

   ii. Where the period of his/her study in two or more local areas is equal, such local area where he/she studied last in such equal periods.

2.2. If during the whole or any part of the seven consecutive academic years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination, he/she has not studied in the educational institutions, in any local area, but has resided in the state during the whole of the said period of seven years, be regarded as a local candidate in relation to.
i. Such local area where he/she has resided for the maximum period out of the said period of seven years.

OR

ii. Where the period of his/her residence in two or more local areas is equal such local area where he/she had resided last in such periods.

Note: Local area in respect of Andhra Pradesh (A.U area) includes Nagarjuna University area; In respect of Sri Venkateswara University (SVU area) it includes Sri Krishnadevaraya University area; in respect of Osmania University (OU area) it includes Kakatiya University area.

3. Candidates coming under any of the categories given below and not satisfying the conditions mentioned in 1 or 2 above are treated as Non-Local to all the three University areas specified above.

a. Candidates who have resided in the state of AP for a total period of 10 years or more excluding the period of study outside this state.

OR

b. Candidates either of whose parents has resided in this state for a total period of 10 years or more excluding the periods of employment outside the state.

OR

c. Candidates either of whose parents is employed in the State of A.P in the State or Central Government Public Sector Corporations, Local Bodies, Universities and other similar quasi-Government Institutions within this state, at the time of submitting the application.

OR

d. Candidates who are spouses of those employed in the State of A.P in the State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-Government Institutions within this state, at the time of submitting the application. For full details refer G.O. No. 646, dated 10.07.1979

Note: Any period of study in State-wide University or a State-wide educational Institution/State-wide course as defined in the schedule to the Presidential Order, 1974 shall be considered for determining the University area.
Annexure-III

Counseling procedure

1. The candidates qualified for counseling will be called on the specified date for counseling.
2. The parameters considered during the counseling are:
   i. the roster point (see table below)
   ii. social category allotted for that roster point
   iii. merit order of the candidate belonging to the category and
   iv. Availability of subject of the candidate’s choice within the university area he/she belongs to (see table below) if applicable.
3. The candidates will be called in the order of roster point and asked to choose the subject of their choice. The first roster point for this year (2014) happens to be 81 and is allotted to BC-B. Therefore, the top ranker among BC-B candidates will be called first and will be asked to choose the subject of his/her choice and will be allotted the subject, provided a seat is available within the university area (if applicable) he/she belongs to. Similarly, the second candidate to be called will be the top ranker among OC candidates (Open category: irrespective of social status). The third candidate shall be top ranker among ST category and so on. As the counseling proceeds, if a subject selected by a candidate is not available by virtue of getting filled up before, he/she will be allotted a subject of his/her second choice. The other restriction that the candidate will have while selecting a particular subject is the availability of seat within the local university area he/she belongs to. In case it is not available the candidate will be asked his/her next choice where a seat is available within the university area he/she belongs to.

<table>
<thead>
<tr>
<th>Roster point</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>81</td>
<td>BC-B</td>
</tr>
<tr>
<td>82</td>
<td>OC</td>
</tr>
<tr>
<td>83</td>
<td>ST</td>
</tr>
<tr>
<td>84</td>
<td>OC</td>
</tr>
<tr>
<td>85</td>
<td>BC-B</td>
</tr>
<tr>
<td>86</td>
<td>OC</td>
</tr>
<tr>
<td>87</td>
<td>SC</td>
</tr>
<tr>
<td>88</td>
<td>OC</td>
</tr>
<tr>
<td>89</td>
<td>BC-D</td>
</tr>
<tr>
<td>90</td>
<td>OC</td>
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<table>
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</tr>
<tr>
<td>92</td>
<td>OC</td>
</tr>
<tr>
<td>93</td>
<td>BC-D</td>
</tr>
<tr>
<td>94</td>
<td>BC-E</td>
</tr>
<tr>
<td>95</td>
<td>BC-B</td>
</tr>
<tr>
<td>96</td>
<td>OC</td>
</tr>
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<tr>
<td>99</td>
<td>BC-B</td>
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<tr>
<td>100</td>
<td>OC</td>
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</tr>
</thead>
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<tr>
<td>07</td>
<td>SC</td>
</tr>
<tr>
<td>08</td>
<td>ST</td>
</tr>
</tbody>
</table>

Note: Roster points will be extended beyond said roster points in case of any additional seats in the existing or new courses are sanctioned by Medical Council of India, New Delhi.
4. The University Area Reservation as per the provisions of Annexure IV of GOP 646 dated 10th July, 1979 applicable for state-wide universities is as follows:

<table>
<thead>
<tr>
<th>Subject</th>
<th>No. of seats</th>
<th>Local Area Reservation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<tr>
<td>MD-Anesthesiology</td>
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</tr>
<tr>
<td>MD-Bio-Chemistry</td>
<td>4</td>
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</tr>
<tr>
<td>MD-General Medicine</td>
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<td>2</td>
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<td>MD-Hospital Administration</td>
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<tr>
<td>MS-Orthopedics</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>MD-Pathology</td>
<td>5</td>
<td>2</td>
</tr>
<tr>
<td>MD-Radiotherapy</td>
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<td></td>
</tr>
</tbody>
</table>

Note: The distribution of seats among local and non-local is prepared in accordance with the principles laid down in Full Bench Judgment of the Hon’ble High Court of Andhra Pradesh, reported in Dr.B.Sudhakar Vs. Union of India & Others and the Judgement in W.P.No.26303 of 2013, dated 30-09-2013.

5. ‘Differently-abled’

i. One seat is reserved at 6th roster point for differently abled (Physically Handicapped) candidate. This seat will be filled on horizontal basis.

ii. The reservation of PH (differently-abled) in admission to PG medical courses in the first instance is provided to candidates with locomotory disability confined only to lower limbs between 50 to 70% and in case eligible candidates are not available, then the candidates with disability of lower limbs between 40 to 50% will be considered.

iii. The roster point 6 will remain reserved for a ‘differently-abled’ candidate only if the previous roster points (i.e. 81 to 100 and 01 to 05) do not get filled by such a candidate. If any of these points gets filled by a differently-abled candidate, the roster point 6 will be allotted to an OC candidate.

iv. If the candidate at 6th roster point happens to be an OC-PH, then the roster will remain intact. On the other hand, if the candidate happens to be in the reserved category (BC-A, BC-B, BC-D, BC-E, SC, ST), then the next available roster point for that category will be adjusted to an open position. For example, if a differently-abled SC candidate opts for the seat at roster point 6, then the 7th roster point which is the next available roster point for that category will be adjusted to open category. If a differently-abled ST candidate opts for the seat, then the 8th roster point will be adjusted to an open category. If a differently-abled BC-A/B/C/D/E candidate opts for the seat, then there will be no change in roster points adjusted to an open category.
PROCESS OF COUNSELING:

1. Hall Ticket (Original) issued to the candidate for entrance examination must be produced for entry to counseling hall.
2. A candidate who is absent at the time of first counseling will forfeit his/her chance for admission and will not be eligible for second counseling.
3. Qualified candidates have to report for counseling in person with hall-ticket, counseling fee and other required documents in original as detailed in Annexure-V, failing which the candidates will not be permitted to attend for counseling.
4. Provisional certificate of MBBS degree is permissible for those candidates who had passed the MBBS course in the year 2014 only
5. No TA/DA will be paid to any category of candidate called for counseling. All candidates should attend counseling at their own expenses. They should make their own arrangements for stay at Hyderabad.
6. Option once exercised during counseling is final. A candidate who has opted for and allotted a particular seat in the first counseling will not be permitted for second/further counseling. If a candidate resigns before further counseling’s he/she shall be permitted to attend for subsequent counseling’s.
7. The candidate has to attend in person for counseling. No proxy/representative are permitted under any circumstances into the counseling hall.
8. Second counseling will be held, if seats are vacant, on the date specified. The dates and eligible candidates shall be notified in NIMS website and no personal intimation will be sent.
9. A candidate who is present for the first counseling but does not opt at his category rank will be eligible to attend for second counseling.
10. Any seat remaining vacant after the second counseling due to candidate’s resigning (or) not opting for the discipline, will be available for the final open selection counseling to be held in the last week of May, 2014.
11. If a candidate opts a seat during counselling and not joined in the course on or before prescribed time, he/she will not be permitted for further round of counseling’s.

IMPORTANT NOTE:

1. No individual correspondence will be made for selection/admission. Candidates are requested to follow the instructions/information displayed at NIMS notice board/website: http://www.nims.edu.in as per the scheduled programme.
3. NIMS is not responsible for any postal delay for the receipt of the completed application after the prescribed closing date.
4. For enquiries contact:
   Academic 3,
   2nd floor, OPD block (Old Building), NIMS
   Phone No:040-23489189
   Mobile No:9490295019
5. For clarifications mail to: nimsadat@gmail.com
6. Candidates are requested to visit the website regularly for any updates.
Annexure – IV

Form of Bond to be executed by a candidate joining MD/MS courses
(on Non Judicial Stamped paper/non-adhesive Stamp for Rs.100/-)

This Bond is executed on this ___day of _____2014 by Dr.____________
S/o/D/o/W/o _______________ R/o___________________________________________
hereinafter called as “STUDENT “in favour of the Executive Registrar, Nizam’s Institute of Medical
Sciences, (NIMS), Punjagutta, Hyderabad hereinafter called as the” NIMS “
WHEREAS the said student selected for the course of______________________ in
NIMS for the year 2014.

WHEREAS the NIMS has prescribed/stipulated the condition in prospectus that the
student selected for the course have to execute a bond for Rs.1,00,000/- (Rupees
One lakh Only) in favour of the Executive Registrar, NIMS promising that he/she will
complete the course. In case of cancellation/discontinuance of the said course
during May 1st, 2014 to May 28th, 2014, the student is liable to pay the said bond
amount besides the amounts that are received from NIMS by way of stipend etc.

Whereas the NIMS has prescribed/stipulated the condition in admission Prospectus
that the student selected for course have to execute a bond for Rs5,00,000/- (Rupees
five lakhs only) in favour of the Executive Registrar, NIMS promising that he/she will
complete the course and in case of cancellation/discontinuation of the said course
i.e. on or after 29th May, 2014, the candidate is liable to pay the said bond amount
besides the amounts that are received from NIMS by way of stipend etc.

WHEREAS the student selected has agreed to said conditions and executing this bond.
The bond will come into force from date of selection.

This Bond is executed in presence of following witnesses.

__________________________________________
Signature and Name of the student

Witness 1) _____________________________
} with full name and permanent address
Witness 2) _____________________________

We, the gazetted officers/faculty
1) _____________________________ S/o, D/o, W/o______________________________ aged
______ years R/o___________________________________________
working as ________________________ at ________________________
2) ______________________ S/o, D/o, W/o_______________________ aged _______ years R/o__________________________
working as __________________________ at __________________________

hereby stand as sureties to the Bond executed by Dr. ______________________ S/o, D/o, W/o __________________________ in favour of Executive Registrar, NIMS, Punjagutta, Hyderabad. We undertake the liability of the above bond amount to an extent of bond amount as well as the amounts received by way of stipend etc. by the student/executor of the Bond. If the student/executor of the said bond fails to discharge his/her obligations under the said bond, we abide to pay the amount as and when the NIMS demands.

The Sureties are signed this bond in presence of the following witnesses on this ____ day of _____ 2014

Witness: 1) Sureties: 1
} with full name and
} permanent address
}
Witness: 2) Sureties: 2
(With rubber stamp)

-oOo
Annexure – V

List of documents to be submitted at the time of Counseling and admission
(All Originals)

1. Marks memos of M.B.B.S
2. M.B.B.S. Final Degree Certificate (Provisional certificate of MBBS degree is permissible for those candidates who had passed the MBBS course in the year 2014 only).
3. X class marks memo/proof of date of birth
4. Permanent Medical Registration Certificate
5. Compulsory Rotation Internship Certificate
6. Social Status Certificate, if applicable
7. The BC-E certificate based on G.O.Ms.No.23, Backward Classes Welfare (C2), dated 7th July, 2007 should be obtained from Mandal Revenue Officer/Tahsildar on or after 7th July, 2007, if applicable
8. Transfer/Migration certificate of M.B.B.S.(mandatory as per MCI Post Graduate Medical Education Regulations 2000)
9. Study and Conduct certificate of MBBS from the Head of the Institution/College.
10. Attested copy of Study and Conduct certificates from 6th to Intermediate (applicable for candidates who completed MBBS from State-wide Universities/State-wide educational institutions/State-wide courses in Andhra Pradesh as defined in the GOP No.646 dated 10th July, 1979.
11. Documents in support of local candidature as defined in the Presidential Order (GOP No.646, dated 10th July, 1979, A.P. Educational Institutions (Regulation of Admissions), Order 1974:
   a. Study and Conduct certificate for 7 years (Intermediate to MBBS) from the Head of the Institution OR
   b. Residence certificate of candidate for a total period of 10 years in A.P. excluding the period of study outside the State of Andhra Pradesh issued by MRO/Tahsildar 1979 (who have not studied in any institution during the whole or any part of seven consecutive academic years in Andhra Pradesh immediately preceding the qualifying examination) OR
c. Residence Certificate of parents/or either of the parents for a total period of 10 years in Andhra Pradesh excluding period of employment outside the State of Andhra Pradesh issued by MRO/Tahsildar.

d. The residence certificate of the candidate issued by MRO/Tahsildar, where applicable, must be in the format prescribed in the GOP No.646 dated 10\textsuperscript{th} July, 1979.

12. Fee particulars:

<table>
<thead>
<tr>
<th>Sl</th>
<th>Purpose</th>
<th>Periodicity</th>
<th>1\textsuperscript{st} year</th>
<th>2\textsuperscript{nd} year</th>
<th>3\textsuperscript{rd} year</th>
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<td>2</td>
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<td>3</td>
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<td>4</td>
<td>Examination fee</td>
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<td>-</td>
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<tr>
<td>5</td>
<td>Thesis/Paper Evaluation</td>
<td>Per thesis/paper</td>
<td>-</td>
<td>Rs.4,000</td>
<td>-</td>
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<tr>
<td>6</td>
<td>Alumni services</td>
<td>One time</td>
<td>-</td>
<td>-</td>
<td>Rs.3,500</td>
</tr>
</tbody>
</table>

12. Bond as described in annexure-IV

13. Differently abled (PH) certificate where applicable. In case of temporarily disabled persons, the certificate should be issued, within 3 months prior to last date for submission of application by claiming the benefit of reservation, by the Medical Board vide G.O. Ms. No. 109 Women’s Development Child Welfare and Labour Department dated 15-6-1992. The Medical Board constituted by the NIMS will scrutinize/verify the disability candidates and candidates claiming reservation under PH for conformation of eligibility.
ANNEXURE VI

PROFORMA FOR ENDORSEMENT BY THE EMPLOYER
(Certificate to be produced by in-service candidates)

It is certified that Dr._________________________ S/o. / D/o___________________
is employed as (Designation) ____________________________________________
since _____________ at ________________________________________________
(A Government of Andhra Pradesh/Autonomous Body / Public Sector Organization/
A Govt. of India). It is further certified that the undersigned has no objection to the
application of Dr._________________________ being considered by NIMS for
admission into broad specialty (MD/MS) courses for the year 2014 and if selected
he/she will be relieved within the prescribed time limit as per the Rules with
salary/without salary from our office for the entire period of study.

Signature of the Appointing Authority
(Name in Full & Designation)
With Official Seal